SELF STUDY REPORT

(for Institutional Accreditation: Cycle 1)

THE BIRAMANGOL COLLEGE
SAWOMBUNG

BIRAMANGOL COLLEGE, SAWOMBUNG
IMPHAL EAST, MANIPUR 795010

BIRAMANGOL COLLEGE, SAWOMBUNG

Affiliated to Manipur University | Sawombung – 795010 Manipur, India

0385- 2426225 | www.biramangolcollege.edu.in

SELF STUDY REPORT

CYCLE - I

Submitted to:

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्ता संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grant Commission
P.O. BOX No. 1075, Nagarbhavi, Bangalore - 560072

SELF STUDY REPORT

(For Institutional Accreditation: Cycle I)

Dr. A. Surenjit Singh

Principal

Dr. Salam Rajesh Singh

Coordinator, IQAC & NAAC

BIRAMANGOL COLLEGE, SAWOMBUNG

IMPHAL EAST, MANIPUR 795010

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GOVERNMENT OF MANIPUR
OFFICE OF THE PRINCIPAL
BIRAMANGOL COLLEGE, SAWOMBUNG

IMPHAL EAST, MANIPUR - 795010

Email: bira.college@gmail.com   *# 0385 - 2426225*

Ref. No. No. 2/40/IQAC/2020-BMC   *Date* 17/12/2021

OFFICE MEMORANDUM
Sawombung, the 17th December 2021

No.2/40/IQAC/2020 – BMC: In suppression of the office Memorandum vide even no. dt. 11/11/2020, it is hereby issued to re-constitute the Internal Quality Assurance Cell (IQAC), Biramangol College, Sawombung with the following members with immediate effect.

Sl.No.	Name	Designation	Remarks
1.	Dr. A. Surenjit Singh	Principal	Chairman
2.	Dr. S. Rajesh Singh	Assistant Professor	Co-ordinator
3.	Dr. Ch. Ghanajit Singh	Assistant Professor	Asst. Co-ordinator
4.	Dr. A. Jibanlata Devi	Assistant Professor	Member
5.	Dr. Th. Bimol Singh	Assistant Professor	Member
6.	Dr. H. Anita	Assistant Professor	Member
7.	Dr. Nandita Maisnam	Assistant Professor	Member
8.	L. Romee	Lecturer	Member
9.	Kh. Roshan Singh	Librarian	Member
10.	L. Manaoton Singh	Rept. From Administrative Staff	Member
11.	Jiten Salam	Rept. From Administrative Staff	Member
12.	N. Dhaneshore Singh	Local Industrialist/Stake Holder	Member

(Dr. A. Surenjit Singh)
Principal
Biramangol College, Sawombung

No. 1/40/IQAC/2020- BMC: Sawombung, the 17th December 2021

Copy to:

1. All the HODs Biramangol College, Sawombung
2. The All Persons concerned
3. The Head Clerk, B.M College, Sawombung
4. Guard File.
5. Notice Board.

17/12/21

(Dr. A. Surenjit Singh)
Principal
Biramangol College, Sawombung

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GOVERNMENT OF MANIPUR

OFFICE OF THE PRINCIPAL

BIRAMANGOL COLLEGE, SAWOMBUNG

IMPHAL EAST, MANIPUR - 795010

Email: bira.college@gmail.com   *# 0385 - 2426225*

DECLARATION

I hereby certify that the data included in the Self-Study Report (SSR) are true to the best of my knowledge.

The SSR is prepared by the Institution after internal discussions and no part thereof has been outsourced

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team Visit.

Sawombung dated, 13th June, 2022

DR. A. SURENJIT SINGH

Principal & Chairperson
Internal Quality Assurance Cell
Biramangol College, Sawombung
Imphal East, Manipur - 795010

CERTIFICATE OF COMPLIANCE
(Affiliated to Manipur University)

This is to certify that Biramangol College, Sawombung, Imphal East, Manipur fulfils all norms:

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body

It is noted that NAAC's Accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.
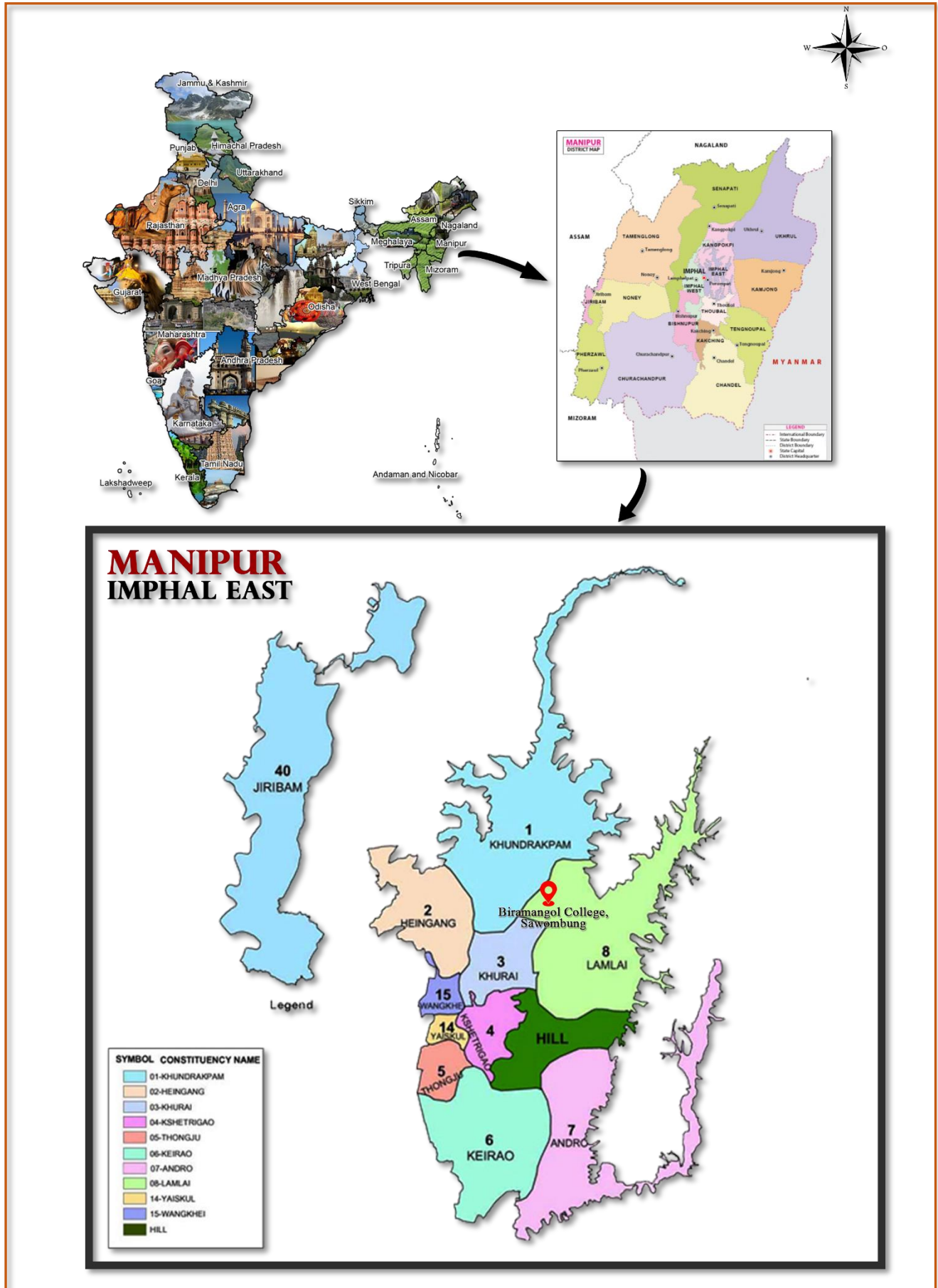
Sawombung dated, 13th June, 2022

DR. A. SURENJIT SINGH

Principal & Chairperson
Internal Quality Assurance Cell
Biramangol College, Sawombung
Imphal East, Manipur - 795010

MAP OF INDIA
INDICATING BIRAMANGOL COLLEGE

MANIPUR
IMPHAL EAST

SYMBOL	CONSTITUENCY NAME
	01-KHUNDRAKPAM
	02-HEINGANG
	03-KHURAI
	04-KSHETRIGAO
	05-THONGJU
	06-KEIRAO
	07-ANDRO
	08-LAMLAI
	14-YAISKUL
	15-WANGKHEI
	HILL

PREFACE

Biramangol College, affiliated to the Manipur University, Canchipur is a premier institution in North Eastern Side of Manipur that is Shining Brightly with a Holistic Model of Education. The name Biramangol College itself depicts its excellence in the field of Academic, Sports and other extra-curricular activities. The College has been completing 49 Years of Services to the cause of Higher Education for the Students in Science, Arts and Commerce Streams as well as provide various extra curriculum activities in surrounding villages.

The Institution was started with a vision to impart quality education at affordable costs to aspiring youngsters in India. It offers valuable education that is responsive to the challenges of the current knowledge economy in the emerging world scenario. The College has been a forerunner to venture semester system, comprehensive continuous evaluation, non-traditional methods of teaching & learning, inculcation of value system, personality development, career counselling etc. It offers valuable education that is responsive to the challenges of the current knowledge economy in the emerging world scenario.

Biramangol College is a secular institution as envisaged in its mission and vision. It is spearheaded by a supportive management, committed and professionally competent faculty, a team of dedicated non-teaching staff and a group of energetic and spirited students with an unquenching thirst for knowledge leads the institution to the highest potentials of excellence.

The academic departments have entered into collaboration and signed memorandum of understanding with other equivalents. The faculty has been recognized and awarded at State and National level. The College has developed a plan for next one decade in the name of VISION 2030. Feedback from students on teachers has been restructured and from teachers on principal has been introduced for the first time.

The Self Study Report – Cycle 1 of the institution is being presented here. Utmost care has been taken to highlight the quality initiatives taken by the institution in pursuit of our mission and vision statements. The IQAC was constituted as per the guidelines of NAAC to oversee the quality of academic as well as extracurricular and administrative aspects. The Institution has implemented almost all the suggestions of IQAC in maintaining quality in the institution.

We are eagerly looking forward to the Peer Team visit.

Thank you.

Dr. Salam Rajesh Singh | Co-Ordinator, IQAC

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A
SECTION
Executive Summary

1.1 Introduction

The Biramangol College was established on January 21, 1973, at Sawombung, Imphal East, its initial name was North East Manipur College nearly 13 Kilometers from Imphal along the Imphal-Ukhrul Road. Late Mangshatabam Biramangol Meitei of Khurai Soibam Leikai, with his sacrificing attitude for the advancement of higher education and contribution to the college. In 1979, college was renamed "The Biramangol College" as a token of gratitude for his role as a 'Founder Donor'.

Until 1980, the college was affiliated to Gauhati University. In 1981, it was affiliated to Manipur University as full-fledged Government Degree College in the Arts, Science and Commerce Streams. On the Imphal-Ukhrul route, the college is now a full-fledged Government Degree College and included 2(F) and 12(B) of UGC, Act 1953.

The Biramangol College, a Lone Temple of Learning in the North Eastern Side of Manipur that is Shining Brightly with a Students Strength of 2365 in a Comprehensive Educational Model. The college has 15 acres of area where the college has Infrastructure with different Blocks and it is one of the Safe and Serene Academic Institution since it was established. The name Biramangol College itself depicts its excellence in the field of Academic, Sports and other Extra-Curricular activities. The College has been completing 49 Years of Services to the cause of Higher Education for the Students in Science, Arts and Commerce Streams as well as provide various extra curriculum activities in surrounding villages.

Courses offered

- Graduation program in Anthropology, Botany, Chemistry, Commerce, Computer Science, Economics, Education, English, Geography, Home Science, History, Manipuri, Mathematics, Philosophy, Physical Education, Physics, Political Science, Statistics and Zoology.
- Bachelor of Vocational Course in E-Governance and Office Automation (under NSQF) and Food Processing Technology.

Visions

To be regarded as the premier institution for providing life-changing student experiences, creation of knowledge, and dynamic learning opportunities.

- To evolve into a premier Science, Arts, Commerce institution moulding eminent professional with creative minds, innovative ideas.
- To shape a future education works for the enrichment of mankind.
- Biramangol College is dedicated to providing great educational opportunities that are responsive to our students' needs, as well as empowering them to meet and exceed challenges as active participants in shaping the future of our planet.

We think that through the power of learning, research, and creativity, we can change people's lives and communities. Develop as the nation's most important educational, cultural, and economic engine for growth. We believe that by working together, we can meet the world's challenges. We want to embrace the various viewpoints of the technical world and come up with solutions. In addition, to serve as a creative and active participant in meeting community needs and improving quality of life.

Mission

- To impart state of art knowledge to individuals in various streams offer in the college and to inculcate in them a high degree of social consciousness human values.
- To nurture the students holistically and make them competent to excel in the global scenario.
- To promote R&D and consultancy through strong industry-institute interaction to address the societal problems.

The best faculty serving as educators, researchers and mentors shall be the navigational tool to achieve our targets. The Alumni leaders as Professionals, in business and beyond. Our students unafraid to break the mould and push boundaries, we aim to reach higher avenues of educational leadership. We nurture a culture of continuous improvement of the college resources and infrastructure under the efficient stewardship to accomplish our objectives. Provide an inclusive and engaged learning environment where students thrive and graduate as informed citizens committed to a life of impact.

Quality Policy

To ensure high standards to Educate, Enrich and Excel in imparting professional education by top-quality-faculty who endeavours to mould the students into socially responsible professionals through creative team-work, innovation and research.

The Institute is focusing towards the mission and vision of the Institute. The institute evolves strategies to provide quality education to fulfil the aspirations of the students to strive hard to achieve excellence in the field of education.

1.2 Strength, Weakness, Opportunity and Challenges (SWOC)

Institutional Strength

- The College Campus is strategically placed on Imphal Ukhrul Road, making it easily accessible from alldirections.

- The institution offers a conducive study environment by establishing an aesthetically beautiful campus with natural vegetation and flower gardens.

- The College's main strength is its highly qualified and experienced faculty.

- Students from numerous communities/categories attend the college. This contains a sense of peace and harmony, which is a much-needed example in today's academic environment.

- The institution has established itself as a viable and inexpensive alternative to the once-common practice of sending students elsewhere for higher education and employment prospects, which helpsin financial difficulties for many families.

- Gender equality and Women's Empowerment are prioritized.

- The well-trained and qualified college staff conducts various extension, co-curricular and extra-curricular activities.

- The college is proud of its excellent performance and high success rate in university examinations. The institution has a fully operational IQAC that works to improve the college's quality systems andprocesses.

- In addition to the above, the institution offers other various facilities and several committees like Library (automation in process with KOHA Software latest version), Swimming Pool, Gymnasium, Anti Ragging Cell, Women's Cell, Youth Red Cross Society (Unit I, II, & III), etc.

Institutional Weakness

- It is a factor in the distribution of workload in the institution due to a shortage of teaching and non-teaching staff.

- The number of students who can be admitted is limited due to a lack of physical infrastructure, as theinstitution has a limited number of classrooms and chairs.

- The lack of Men's Hostel facilities is a problem for students living far from their campus,

resulting inlow attendance.

- There is a lack of enough placement possibilities for students within the campus.

- Due to the limited number of computers available, students are unable to access E-resources. Many students who do not have smartphones or who cannot afford data packs with their mobile connection have an additional obstacle.

Institutional Opportunity

- The college has the possibility to add more subjects and study programmes.

- Even though it is located in a rural area, the college has a unique chance to deliver quality education tothe less fortunate members of society.

- The college has the opportunity to set an example of harmonious co-existence which is much needed inthe present scenario.

- The various subjects offered to provide better scope for job opportunities in various sectors. Proper guidance is provided to outgoing students.

- For institutional expansion, a strong alumni network is engaged.

Institutional Challenge

- Compared to the rising student enrolment rate each year, the college lacks the necessary resources andfacilities.

- It is unable to keep up with technological advancements and innovations in higher education.

- In terms of curriculum and Academic Calendar, the College is regulated by the rules and regulations ofthe affiliating university (Manipur University).

- Because of the lack of targeted training, it fails to improve the language weaknesses of students frommore backward regions, especially when enrolment is high.

1.3 Criteria Wise Summary

- **Curricular Aspects**

Curricular Planning and Implementation are discussed in this criterion. The Examination Committee andEducational Technological Cell (ETC) of the College is in charge of scheduling examinations, College Week, and the Annual Sports Meet, as well as holidays, winter and summer breaks, and the first and last days of each semester. The Examination Committee and Educational Technological Cell (ETC) also prepare a timetable to cover the syllabus for each semester as prescribed by Manipur University, with whom the College is connected.The Examination Committee is in charge of the Internal Assessment Tests and the timely submission of Assignments. Students, teachers, and

alumni provide valuable input that is used to analyze academic activities and evaluate the College's growth. Senior faculty members are involved in curriculum development and implementation.

Teaching Learning and Evaluation

The proper running of the examinations is the responsibility of the Examination Committee, which is chaired by the Controller of Examinations. The Flying Squad is also in charge of ensuring that the examination is performed in a fair and impartial manner. Under the supervision of the College's Officer In-Charge, the student's learning levels are assessed by administering internal tests and completing class assignments. Teachers set up separate tutorial sessions for underperforming students and allocate them to tutorial classes based on need. Field trips as per the syllabus prescribed by Manipur University are organized for the students' benefit so that they may put their classroom learning into practice. As part of the mentor-mentee scheme, each mentor is allocated a certain number of mentees. Teachers are encouraged to utilize ICT-enabled tools.

With the goal of improving teachers' capacity to utilize Information Communication Technology as a vital wayof expanding their learning resources, IQAC organized different training - workshops on PowerPoint presentations, Basic Computer courses for instructors. Google Classroom Portal is being integrated as part of IQAC's Learning Management System (LMS). Theory Course (Internal and End Semester) Exams, Exams (Internal and End Semester), Assignments and Class Test (Periodical and Specific), and Pass Percentage Surveyare some of the methods used to measure the degree of attainment of Course Outcome (CO) (From the record of Examination Section). This criterion also includes information on student and teacher profiles, student enrolment percentages, number of sanctioned seats, number of real students accepted from reserved categories,student-teacher ratios, teaching experience, and student pass percentage mentor-mentee ratios. As per initiativestaken up by the Directorate of Higher and Technical Education, Government of Manipur MOODLE isimplemented in the college and uploads e-resources from time to time.

Research, Innovation and Extension

Under Resource Mobilization for Research, the total funds from government and non-government organizations for research projects, the number of departments with government and non-government-sponsored research projects, and the number of seminars, conferences, and workshops held are mentioned. The total number of research papers published in journals that have been announced on the UGC websites, as well as the number ofbooks published at national/international conferences, are included. The College's Extension Activities include: Observing Swatchh Pakhwada Week by the College's NSS unit, Distribution of Home-Made Masks, Distribution of Hand Sanitizers, Community Outreach Programs such as "Say No to Single-Use Plastic Campaign," Swatchh Bharat Campaign, NSS Day Blood Donation Camp, Visit Orphanage.

Infrastructure and Learning Resources

The Government sanctioned funds are appropriately used for building infrastructure and buying teaching- learning resources. Biramangol College primarily consists of Arts, Science and Commerce Stream which offersvarious undergraduate courses. All the Science departments have well-equipped laboratories. The College alsooffers various Advanced Diploma in Vocational Courses. There is a number of desktop computers in working condition in the college. The College library has more than 12,000 different textbooks and reference books, newspapers and periodical journals subscriptions for teachers and students. Integrated Library Management System (ILMS) is partially automated and the software is used for database management. The Library softwareis upgraded and the management is in the process of full automation in using the web version of KOHA software is in under process. The college provides facilities for outdoor and indoor games like badminton, basketball, football, volleyball, table tennis, carom, chess etc. The indoor stadium can also accommodate multiple badminton courts. Cultural activities and sports meets are held during the annual college week.

Student Support and Progression

The College supports ST, SC, and OBC students in receiving scholarships through financial aid systems established by the State and Central governments. Every year, students are chosen for this programme. Students at the institution are encouraged to participate in different state, national, and international competitions and activities with moral and financial support. Every year, the college students elect their delegates. Under the careful supervision of the instructors in charge and the Principal, the College Students' Union runs a great variety of student-oriented initiatives. The college's annual sports meet, cultural events, extracurricular and co-curricular activities on campus serve as a stimulus for students' total personality development.

The College Alumni Association, a registered body, meets annually, which acts as a front for discussion between faculties, and passed out students for placement to encounter in present market. Many alumni of the college are holding responsible positions in various reputed institutions and most of them are well connected to the college.

Governance, Leadership and Management

As envisaged in the vision and mission of the college, the sole aim of the institute is to impart quality-based education to backward rural students to enable them become morally and intellectually worthy citizens of the country for peaceful and harmonious co-existence. To accomplish this objective, the college adopts strategic policies and plans under the governance, leadership and management of the governing body, and the Principal in cooperation with subordinate staffs at various levels and capacities.

As a mechanism of decentralization and participative management, there is one head of the department in eachof the 19 disciplines in the college; they are involved in the planning and strategy of college development in all respects. The Principal, as the steering pivot of each committee, supervises every minute and working of the committees. The IQAC plays a key role in the implementation of every plan and policy for overall developmentof the college. Besides, it lays equal importance on co-curricular and extra-curricular activities namely sports, culture, literature, social and environment.

Since the formation of IQAC at the college, it has intensified the policy and working of the committees emphasizing teaching and learning process. Appointment of new teachers, extension of rooms, renovation of library, etc. are some of the new developments under the guidance of the IQAC. The stakeholders indirectly involve in feedback system and give feedback to the management that is used to plan annual financial budget based on the requirements of recurring and nonrecurring expenditures.

⬩ Institutional Values and Best Practices

Institutional values are fundamental principles for our educational trust, which lead us to personal fulfilment and guided behaviors and actions every day. Management, Teachers, Students and Staff work together using an array of strategies. The institution follows the rules as per the statutory requirements with respect to academics, finance and administration and maintains absolute transparency in all its activities. The institute understands and meets the requirements of women employees and girl students with respect to safety, security and counselling.

The College has established a system for the development of green & clean environment through treeplantation, waste management (solid, liquid, e-waste) and rainwater harvesting. The College regularly organizes various activities of green initiatives through NSS volunteers, clubs & organizations and various departments. Some of the activities are plastic-free campus, green landscaping with trees and plants, paperless office, encouraging students and staff to use bicycles, public transport, and pedestrian-friendly roads including blood donation camps.

B
PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	**BIRAMANGOL COLLEGE**
Address	**Sawombung, Imphal East - Manipur**
City	**Imphal**
State	**Manipur**
Pin	**795010**
Website	www.biramangolcollege.edu.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	**A. Surenjit Singh**	0385-2426225	9612629155	0385-2426225	*biramangolcollege @yahoo.com*
IQAC / CIQA coordinator	**Salam Rajesh Singh**	0385-2426224	9362983449	0385-2426226	*rajesh_salam2000 @yahoo.com*

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	21-01-1973

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Manipur	Manipur University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	22-04-1994	View Document
12B of UGC	22-04-1994	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE, NCTE, MCI, DCI, PCI, RCI etc (other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by theUGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a Collegewith Potential for Excellence (CPE)?	No
Is the College recognized for its performance byany other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area insq.mts.**
Main campusarea	Sawombung, Imphal East, Manipur	Rural	15	13289.12

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA, English	36	XII Std.	English	200	194
UG	BA, Manipuri	36	XII Std.	Meitei\/Manipuri	250	248
UG	BA, Political Science	36	XII Std.	English	250	250
UG	BA, Economics	36	XII Std.	English	300	273
UG	BA, Education	36	XII Std.	English	400	351
UG	BA, History	36	XII Std.	English	400	299
UG	BA, Philosophy	36	XII Std.	English	400	214
UG	BA, Geography	36	XII Std.	English	200	200
UG	BCom, Commerce	36	XII Std.	English	100	40
UG	BSc, Physics	36	XII Std.	English	300	36
UG	BSc, Chemistry	36	XII Std.	English	300	137
UG	BSc, Botany	36	XII Std.	English	300	216
UG	BSc, Zoology	36	XII Std.	English	300	186
UG	BSc, Anthropology	36	XII Std.	English	300	119
UG	BSc, Statistics	36	XII Std.	English	300	13
UG	BSc, HomeScience	36	XII Std.	English	200	132
UG	BSc, Mathematics	36	XII Std.	English	300	36

| UG | BSc, Computer Science | 36 | XII Std. | English | 200 | 19 |
| UG | BSc,Physical Education Health And Sport | 36 | XII Std. | English | 100 | 100 |

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				*Associate Professor*				*Assistant Professor*			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				93			
Recruited	1	0	0	1	0	0	0	0	41	34	0	75
Yet to Recruit	0				0				18			
Sanctioned by the Management/ Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	*Female*	*Others*	*Total*
Sanctioned by the UGC /University State Government				39
Recruited	18	10	0	28
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	*Female*	*Others*	*Total*
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	11	10	0	22
M.Phil.	0	0	0	0	0	0	13	16	0	29
PG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	*Professor*			*Associate Professor*			*Assistant Professor*		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	3	0	5

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate/ Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	11	17	16	7
	Female	10	9	10	12
	Others	0	0	0	0
ST	Male	107	112	90	66
	Female	102	86	83	82
	Others	0	0	0	0
OBC	Male	141	122	131	76
	Female	119	115	113	86
	Others	0	0	0	0
General	Male	933	804	679	551
	Female	637	558	459	566
	Others	0	0	0	0
Others	Male	73	73	50	43
	Female	45	58	33	45
	Others	0	0	0	0
Total		2178	1954	1664	1534

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	As per National Educational Policy 2020, the College is preparing to have more multi-disciplinary subjects, as it tries to identify the programme learning outcome along with courses and unit learning outcomes that define the specific knowledge, skills, attitudes and values. The term "multidisciplinary" refers to something that incorporates multiple fields of study or academic interests. Multidisciplinary courses of study are those in which students study numerous subjects such as mathematics, English, history, economics, physics, and education. The emphasis on transdisciplinary education is a big step that will benefit students and have far-reaching consequences. The freedom to study subjects from the sciences and

	humanities, as well as the possibility to learn the arts and sports, will provide students with a wider choice of options than they had previously. The college is planning to integrate Bachelor in Sociology, Teachers Education, Dance and Music, etc.
2. Academic bank of credits (ABC):	Regarding the implementation of Academic Bank Credits, the institution has to wait for the academic committee to give a green signal. The pedagogical approach of the institution is student-centric where the faculties' pedagogical approaches are constructivist, inquiry-based, reflective, collaborative and integrative. Summative and Formative assessments and assignments are used to evaluate the student's learning outcome.
3. Skill development:	The vision of the college is promoting Value-Based Quality Education, the college celebrates National festivals like Independence Day and Republic Day and observing various programmes like World Aids Day, Environment Day etc. Mentoring students is practiced to enable students to explore future employment pathways after graduation. The College plans to provide vocational courses in order to eliminate dropout to promote skill development. Proposal to collaborate faculties from vocational institutions to provide vocational skills and trainings.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, usingonline course):	The college plans to provide degree programs in various Indian languages. In the future, one of the College's goals will be to preserve and promote languages. Culture awareness and expression are two major characteristics that educators believe students should develop in order to give them a self-identity, belonging, and appreciation for other cultures and identities. Students can establish a healthy cultural identity and self-esteem by developing a strong sense and knowledge of their own cultural history, arts, language, and traditions.
5. Focus on Outcome based education (OBE):	The College prepares students to acquire a positive attitude and other qualities which will lead to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programme outcomes for the students.
6. Distance education/online education:	In due course, the College will offer vocational courses via ODL mode. Keeping in view the convenience of the student, the various technological tools used by the faculties, especially during the

	pandemic lockdown like Google Classroom, Zoom, Google Meet, etc. using videos as teaching and learning aids, group collaboration and interaction and assignment and revision, as well as the assessments, have been conducted are some of the institutional efforts towards blended learning. As the College is preparing for the implementation of NEP, 2020 and to achieve Gross Enrolment Ratio (GER) of 50% in higher education by the year 2035, it can be mentioned that the GER of college is 0.58% in the year 2020 which is below the national average. So, in order to overcome the challenges, the following Quality (GER Parameters) can be adopted: o Participation in Subjects of Studies/Streams. o Responsiveness of College to quality-enhancing processes. o Participation in External Quality Assurance-NAAC o Level of Financial support to colleges o Level of Financial Assistance for Faculty Development. o Level of Research Assistance to Colleges. The College has the human and physical resources to enhance the Management Information System (MIS) through the digital system for updating the quality development under the NEP, 2020.

C
EXTENDED PROFILE

1. PROGRAM

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	19	19

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

2. STUDENTS

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1984	1952	1766	1444	1572

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
410	410	410	410	410

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
417	426	470	354	584

File Description	Document
Institutional data in prescribed format	View Document

3. TEACHERS

3.1

Number of full-time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
74	76	76	80	81

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
91	93	93	57	57

File Description	Document
Institutional data in prescribed format	View Document

4. INSTITUTION

4.1
Total number of classrooms and seminar halls

Response: 28

4.2
Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
307.85	3101.26	114.60	374.43	397.69

4.3
Number of Computers

Response: 70

4.4
Total number of computers in the campus for academic purpose

Response: 50

Section

D

QUALITY INDICATOR FRAMEWORK (QIF)

CRITERION-WISE ANALYTICAL REPORT

- Curricular Aspects
- Teaching Learning & Evaluation
- Research, Consultancy & Extension
- Infrastructure & Learning Resources
- Student Support & Progression
- Governance, Leadership & Management
- Innovation & Best Practices

Criteria I
CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well-planned and documented process

Response:

Biramangol College, Sawombung is affiliated to Manipur University Canchipur (A Central University), Declared under Section 3 of the UGC Act 1956 and accredited by NAAC with 'A' Grade and it has to follow the curriculum framed and modelled by the University Board of Studies (BOS) in this committee four of our Assistant Professors namely 1.Dr. Ch. Ghanajit Singh HOD Commerce, 2. Dr. A Joychandra Singh Assistant Professor in Commerce, 3. Dr. Th. Bimol Singh Assistant Professor and Head Department of Physical Healh an Sports and 4. Kh. Indubala Devi Assistant Professor in Statistics 5. Dr. A. Jibanlata Devi HOD Chemistry are the members. Up to 2013, curriculum was based on three years degree course General / Honours (TDC 1 + 1 +1 system) was followed by the institution. from 2014 onwards, it has been replaced by Semester System of 6 (six) months each, of which from 1st Semester to 4th Semester is General Course and 5th and 6th Semester is Honours Course. All the semester is having back system of two papers, if any student who could not clear his/her paper 1st semester till 4th semester is not allowed to appear 5th and 6th semester. From 2022 University is planning to adopt Credit Based System of Eight Semester Courses (CBCS) form this current session 2022. As the courses offered have their relevance to the goals and objectives, the college aim to inculcate the highest intellectual standards through Academic commitment. Apart from regular classes tutorial or extra classes are taken for enhancing the knowledge of students. The curriculum delivery is effectively done through lectures and online classes through MOODLE by supplying study materials, even at their departmental WhatsApp group. Sometimes classes are also taken through PowerPoint presentations to make certain difficult topics easier and in this way enable the students to understand the topic easily. For making the classes lively and for active participation of student's quiz, debate, group discussion, paper presentations are organised in the department. Apart from these educational tours, field trips, interdisciplinary competitions, national and state seminars are organised by the college where teachers as well as students take part and present related papers. Project work as a part of skill development is included as a curriculum for B. Com 6th semester course to enhance the knowledge of Research. For each department periodically reviews the syllabus and student's progression through departmental meetings. For the further progression of students, the college library conducted career guidance programme. Faculties encourage and equip the students to participate in various competitions outside the campus. Departmental wall magazines are also prepared by the students, where the students bring out their talents through various types of their write up and painting. All these programmes help the students to become self-dependent and intellectually competent. They also make the academic program relevant to the social context. In each department for slow learners' inaccessible materials like notes, personal copies are provided. Feedback from students are regularly collected to strengthen further curriculum development.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college adheres to the academic calendar for conducting an internal evaluation system as per the guideline of Manipur University. Accordingly, the academic calendar includes information regarding the commencement of the examination, schedules of internal examinations etc. It is also specifying the date of the term-end examination. Students get prior information of practical examinations and viva-voce and theory examinations. In case of any change in the University schedule, some changes are required to be made in the internal evaluation as well. These changes are communicated to the students well in advance and time table are prepared and implemented accordingly. The teachers prepare teaching plans by proper distribution of syllabus according to the academic calendar. The sessional examination is conducted every year before university examinations.

The institution conducts (Summer Session) 1st sessional examination for 2nd, 4th, and 6th-semester students in the first week of March. In the first week of April, 2nd sessional examination is conducted. Science stream conducts practical examination for 2nd sessional students. For (Winter Session) 1st, 3rd and 5th Semester students, 1st sessional examination is conducted in the first week of September. In the first week of November 2nd sessional examination is conducted. 3rd and 5th semester students of science stream appear for practical examination. The University conducts the final examination for 2nd, 4th and 6th in the month of May last week to first week of June (Summer Session), the final examination for 1st, 3rd and 5th semester is held in the month of November last week to December first week (Winter Session).

The final year students of B. Com. have Project Report of 100 marks. These 100 marks have two components of 50 marks for Research Methodology and 50 marks for Viva-voce for this University appoint one External Examiner from university and one internal examiner from the college. This project is guided by teachers of the department, where the respective departments select topics from their syllabus. The students then collect materials from the organisations they have selected by preparing Questionnaire, and by visiting libraries and through internet surfing. The results were analyzing by using appropriate statistical tools and write up their project reports.Similarly, other science subjects have conducted a departmental study tour for collection of data and write up their reports, they are also conducted viva-voce with external examiner from the university and one internal examiner from the department concern, likewise Education and Geography departments are also conduct their project report and viva-voce examination for 100 marks. The objective of the project is to argument their critical thinking, analytical skills, and collaborative learning skills. Along with the continuous internal evaluation, some departments conduct the unit test, assignment, project, seminar, group discussion, quiz, paper presentation for enhancing the knowledge of the students. Thus, throughout the session, the academic performance of the students is evaluated to upgrade them.

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs

3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: A. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 3

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 2.4

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
91	23	110	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The institution runs the courses in Arts, Commerce and Science stream with thirty subjects' seven vocational courses i.e., 1. Tourism of Hospitality and Management, 2. E-Governance and Office Management, 3. Food Processing and Technology. The main three stream's curriculum is designed by Manipur University which included various topics/chapters covering cross-cutting issues relevant to Gender, Environment and Sustainability. Human values and Professional Ethics. The institution took care to focus on these issues. Environmental Studies is a compulsory subject for all undergraduate IV semester students. Related to Environment and Sustainability. Similarly, Cross-cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. Besides this the curriculum of Tourism and Hospitality Management is designed by the RUSSA and E-Governance and Office Automation and Food Processing Technology is designed by the UGC (Skill development framework). Further new vocational courses viz, 1. Music 2. Media and journalism 3. I.T & TES and 4. Beauty and Wellness are also approved by the UGC. From the current session 2021 – 22.

While teaching is prescribed syllabus institute arrange various activities and programmes to address the cross-cutting issues such as –

Gender issues: There is no reservation policy for gender, gender equality and human rights, sensitivity to environment concern among students. The prose, poetry and other chapters in certain courses addressed issues related to gender sensitivity and equity. Additionally, tor institute organised special programs on gender equality and sensitisation and a series of invited talks.

- Guidance Lecture for female students.
- Programme on Women Empowerment
- Self-defence training for girls' students

Environment and Sustainability: About Environment and Sustainability related issues, the students got knowledge from Environmental Studies of fourth semester of under graduate course. The institute took care to inculcate values related to environment and sustainability through various practices and programs under NSS, RRC and YRC. The departments conducted following activities:

- Commerce and Economics Department organised State level seminar.

- Physics department ….
- Chemistry department …
- Zoology department …….
- NSS, RRC and YRC Units conducted Tree Plantation, Lecture of Experts in the field, Swaccha Bharat Abhiyan on the issue of environment.

Human values: Beside the syllabus, the institute organised programmes to inculcate human values in the students and staffs:

- Blood Donation Camp is regularly organised
- NSS unit is very active and regularly arranged social and cultural activities in the college and adopted village.

Professional Ethics: Ethical practices such as truthful information, facts and unprejudiced approach are taught in content of syllabus and certificate courses. Carrier Guidance and placement Cell organised placement activities including training development of students, aptitude test etc. on a regular basis as per the requirement of industry.

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 39.7

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	8	8	8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 83.77

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 1662

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni*

Response: D. Any 1 of the above

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: E. Feedback not collected

Criteria II
TEACHING LEARNING & EVALUATION

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 75.95

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1910	1552	1491	1405	553

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2550	1960	1960	1960	710

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 103.95

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
555	656	235	389	296

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Response

- The college takes every measure possible to understand the needs and requirements of the students before the commencement of the degree program.
- The College organized an induction program for new commerce students and in this program, students are counseled, advised, and guided well about the courses, mode of assessment as well as facilities available in college.
- As an important way of participative learning, different subjects organized seminars, project works, and field study tours. Advanced learners are encouraged and motivated to read beyond the contents of the syllabus, to go further in the subject more intensely during their next level of studies, like master courses.
- During the internal assessment examination, some of the students could not score good marks and teachers take special extra classes for the slow learners and again assessment test is repeated for the slow learners and thus the teachers make them well improved.
- Except during COVID Pandemic, some of the department's well-arranged field study tours which a part of the curriculum. Even most of the departments arranged such study tours which are not part of the curriculum. These programs help to make an awareness among the students regarding the outbox education.
- Parents' Meet are organized by individual subjects or jointly for different subjects. Parents through interaction with teachers communicated well about the student's performance. Instructions are given to both parent and students to actively attend all the classes to attain the required attendance. Parents are informed about the various facilities available in the institution.
- Special cares are taken for the under-privilege students by sending them study materials through the WhatsApp group. Students are also allowed to read subject-related reference books in the different departmental library
- The college adopted a well-defined mentoring process where each faculty mentor is assigned with a maximum number of 28 to 30 students for monitoring their attendance, punctuality, discipline and academic performance as well as to guide them through their lifelong learning and job-seeking path.
- Students are also nurtured with different co-curricular skills and the college provides different platforms like NSS, Red Ribbon Club, Youth Red Cross Society, Students Union etc. The NSS, Red Ribbon Club, and Youth Red Cross Society have qualified and abled program officers. And conducted many programs related to life skills, humanity service, environmental protection, article writing skills through annually published magazines etc. Many students who are excellent in the different programs are award and medal winners of various activities. Even some of the students are the brand ambassadors of red ribbon movement of HIV and AIDS.

Special measures taken

- Slow learners are provided online mock tests before the University level online examination. They are given the full guidelines to follow for the online examination during COVID-19 Pandemic.
- Slow learners are reassessed, after giving some special tutorial classes. They are found well

improved.

- ⬥ Students under the advanced learner group are allowed to lead other slow learner students during the field study report writing and seminar paper writing.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 26.81

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Response

The Biramangol College believes in the participative learning system. Various Activity-based techniques are adopted by the faculty members to make the teaching-learning system as student-centric. The students participate in various academic activities. The different kinds of activities that are conducted in the college enhance students to adopt participative learning within and outside the college. The different kinds of activities that are conducted in the college are seminars, projects, study tours, essay competitions, debate competitions, dance competitions, beauty contests, intramural sports, guest lecturers on important days such as World Health Day, International Yoga Day, Yoga Camp, World Earth Day, World Statistics Day etc.

- ⬥ Seminars are conducted in some subjects to enhance the knowledge of subject content, quality, presentation and personality development.

- ⬥ Project works are also part of the syllabus in some subjects. So, students are trained on how to write a project work report on a given topic. This makes the student to engage their intellectual power for solving problems any issues of social concern.

- ⬥ Field visits and study tours are organized during the academic year except during COVID-19 Pandemic for some particular subjects. Students in groups prepare their reports to submit to concerned departments.

- ⬥ Essay Competitions are organized on specific days e.g. essay competitions held to commemorate Azadi Amrit Mahotsav.

- ⬥ A debate competition is a regular student event organized yearly organized under the supervision of the student secretary of debate and extension and the teacher in charge of this particular event.

- Student state level and college level dance competitions are also organized in the college under the supervision of the student secretary of social and culture and the teacher in charge of this item.

- Beauty contests are also organized under the supervision secretary of the social and cultural secretary and the teacher in charge of this section.

- The institute organized a number of sports events such as intramural sports, inter-college sports meets/tournaments, etc.

- Students also participated in community work as well as humanity service by donating blood by the NSS and YRC student volunteers.

- Practical classes are done regularly in the laboratories of various science and arts subjects.

- Students are trained during the NSS Camp and they are facilitated by resource persons in topics like soft skills, nutritional values and climate change, etc.

- The institute also provides a good library facility and students can study in the library room during college hours.

- Students are also trained on how to perform Yoga Day and especially during the yoga camp.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Response

- ICT tools are the most suitable ones to exchange and present information and they can be used to provide quick access to ideas and experiences from a wide range of people, communities and cultures. Teachers have been using Information Communication Technology (ICT) for an effective teaching-learning process since early 2020. The various steps taken by the IQAC to train the teachers to improve their teaching capabilities may be mentioned worth.

- IQAC organized a faculty development program to train the teachers. During the faculty development program, teachers are trained on how to use Information Communication and Technology to enhance the standard of teaching.

- The main objective of the Faculty Development Programme (FDP) is to teach the basic computer course to all the teachers. All the teachers are trained to make PowerPoint presentations for the proper presentation of lessons to the students.

- Thus, the IQAC took the main role in upgrading the teaching quality and all teachers are improved and are now able to use the Information Communication and Technology (ICT). Thus, the ICT becomes an important tool used in the institution to expand learning resources.

- IQAC also organized online hand-on training workshops to create a healthy teaching practice among the teachers and make the teaching-learning process healthier and more modernized.

- Every department is encouraged to have a WhatsApp group for each semester and discuss their academic problems. Also, teachers of all subjects send study materials to students through the WhatsApp groups.

- Due to the impact of the COVID-19 Pandemic and due to the complete lockdown, teachers took their classes through google meet and other apps to break the chain of the virus.

- To save the academic career of the student as well as to fight COVID-19 Pandemic, the use of ICT became the only option to conduct classes and to take assessments of the different subjects.

- Government and the college authority ordered to take classes on online mode only.

- Weekly records of action taken reports of online classes of all subjects are prepared by the head of the department of each subject strictly following the prescribed class routine. This Action Taken Report is submitted to the Director of Higher and Technical Education.

- Thus, using ICT becomes a compulsory tool used as a part of a learning management system (LMS). During the COVID Pandemic WhatsApp, social media was the most importantly used app to perform most of the academic proceedings.

- Under the guidance of the Director, the Biramangol College teachers used the MOODLE platform for teaching and learning of the subject contents, assignments etc.

File Description	Document
Upload any additional information	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 27:1

2.3.3.1 Number of mentors

Response: 73

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88.95

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 3.16

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	1	3	3

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.43

2.4.3.1 Total experience of full-time teachers

Response: 75

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Response

Biramangol College, Sawombung follows the rules and regulations set by Manipur University for colleges and conducts internal assessments every semester. The conducting of the internal assessment is the responsibility of the concerned department. The assessment is done in written form for 30 marks, as mentioned in the regulations.

1. The students have informed the assessment system at both college-level and University levels at the beginning of every academic year.

2. The college Examination Committee and Educational Technological Cell are assigned by the head of the institution to supervise the smooth conduct of the internal assessment examination.

3. The teachers take the good initiative to guide the students about the pattern of the examinations timely so that all the students can take part in the internal assessment examination.

4. The examination notices are displayed well in advance and sufficient time is given to the students for preparation.

5. Internal assessment test is evaluated by the teachers in charge of their departments and students are allowed to speak freely and discussed in detail any doubt.

6. The teachers during preparing the questions, keep in mind that the assignments should not test the knowledge base of the students but also faster creativity and out-of-the-box thinking. It is a method of assessing whether learning outcomes for all courses are being achieved.

7. Thus, the internal assessment examination provides an opportunity to relook at and modify teaching strategies for slow learners.

8. Some of the students who miss the assignments due to ill health or participation in extracurricular activities of the college are given an opportunity after fixing another date of examination. Thus, the college can remove any grievances related to the internal assessment and thus fruitfully guide the students toward a well-defined academic career.

9. As the college strives for brilliance and accomplishments, emphasis is given to the transparency of the examinations. In addition to the semester examination, the college also focuses on making the students learn their lessons to get good marks.

10. Hence, continuous assessment and appraisal through objectives tests, Seminar presentations, questions during and after lessons, etc. are conducted.

11. Tutorials are also directed towards the evaluation of the students as tutorials allow the teachers and students to interact with each other and it is used as a means and strategy to make the students understand the lessons. Thus, through tutorials, the students are also given time to address questions on how to cope with their problems, doubts, and grievances, if any.

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Response

In dealing with internal examination-related grievances, Biramangol College uses a transparent, time-bound, and efficient process.

- Throughout the semester, several internal assessments are completed. Unit tests, class tests, assignments, classroom seminars, practical assessments, project work evaluations, and so on are examples.

- Students who perform badly on internal assessment tests are given remedial classes and given the opportunity to redo the examination; any improvements are duly recorded and acknowledged.

- If a student is unsatisfied with the evaluation procedure or the results of the assessment/test, he/she may complain to the department's HOD. If the issue with the exam is minor, it may be rectified at the departmental level; otherwise, it should be brought to the attention of the examination committee so that prompt and appropriate action can be taken.

- If the minimum attendance percentage is not met, students may be denied access to the assessments; a verifiable and credible justification for the extended absence must be provided.

- A retest may be given to a student who has missed class if the reason for her absence can be verified as valid and credible. The same rules apply to the administration of University Internal Practical Exams. With the consent of the examination committee and the Principal, re-examinations may be undertaken under specific circumstances.

2.6 Student Performance and Learning Outcomes
2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The Biramangol College facilitated the students with several courses in Science, Arts, and Commerce Stream. The students can choose any subjects from the given subject combinations allowed by the college. The college follows outcome-based education. Course outcomes (Cos) are defined for all the courses in the curriculum by each department.

The program outcomes are defined by National Board Accreditation (NBA), New Delhi and are to be fulfilled by all the programs in Higher Education. Program Specific Outcomes (PSOs) are defined by individual programs. After the admission of new enrolment students, the college conducts an Induction Programme. The various department of the College is entrusted with conducting Orientation Program.

The POs, PSOs, and Cos are disseminated to all the stakeholders through various means. The POs and PSOs are displayed on Institute's Website. The induction Programme takes place and the subject content was fully explained in that program to highlight newcomer students of the college and the departments are given to initiate the teaching and learning activities.

After the induction program the departments are allowed to conduct an orientation program. The teachers introduce the learners to the POs and Cos.

The program outcomes describe the professional accomplishments which is the main aim of the program. The students have to attend these program outcomes after completing the course. The programme outcomes aim to provide students with many areas of Knowledge like skills and other personality properties which one expects to possess after completing graduation. Course outcomes are direct statements that describe the important Knowledge, attitudes and abilities that one has to acquire after the completion of the course.

The course outcomes are to be prepared well by the Course Coordinator in consultation with the subject teachers teaching the courses. With consultation of faculty members and stakeholders, the course outlines are framed by the departments.

All the teachers should be well equipped to achieve the learning goals and course outcomes of the various programs. Department Meetings are very important for testing and helping to the teachers.

The course outcomes are published through the college prospectus, the college website and the classrooms by using banners and posters.

The college has departmental notice boards and wall hangings that contain the course outcomes and programs for all the departments and laboratories.

The induction program arrangements are also made for meeting and interacting with the teachers, parents and students alike.

File Description	Document
Upload any additional information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college evaluates the attainment of program outcomes, program-specific outcomes and course outcomes by structured as well as innovative and no-conventional methods. The syllabus contents are taught and examinations at various levels are conducted and on the basis of the results, the rank holders are felicitated at the university and college.

The different examination results are external and internal results. The class test is either objective or subjective type and the internal examination. The internally taken exam includes class test and Internal Assessment Examination before the end of the semester. The internal assessment examination set by the respective teachers is submitted to the examination controller and the student's performance is evaluated. To upgrade the standard of learning, some tutorial classes are arranged.

The external examination is conducted for all the semesters by Manipur University. For the B.Sc program, the mark distribution is 70 Marks for theory and 30 Marks for practicals and those subjects without practicals have a theory exams for 100 Marks. So, after going through the syllabus, the students achieved the expected level of learning in their choice of subjects and good results comes out during the external examination. The expected targets of pass percentage by the end of programs are in the range of 60% to 80%, under the guidance of the faculty members and using the facilities available in the college.

Methods of measuring the level of attainment of Cos:

- Theory Course - Internal and End Semester Exams
- Laboratory Courses - Internal and End Semester Exams
- Assessment of Assignments and class test – Pass percentage survey from the record of examination section.

The attainment of the course outcome (CO) is assessed. The questions are framed in order to test the level of the students' understanding of the concepts of the subject content. With the help of the equipment, students performed practical works in the laboratory given for the purpose. The pass percentage of the end semesters for the outgoing students is collected and evaluated.

File Description	Document
Upload any additional information	[View Document](#)

2.6.3 Average pass percentage of Students during last five years

Response: 96.89

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1882	1515	1443	1372	584

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1910	1552	1491	1405	622

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.59

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criteria III
RESEARCH, CONSULTANCY & EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 29.05

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	5.8	16.85	6.4

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 6.32

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	4	1

3.1.2.2 Number of departments offering academic programes

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 6

3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	0	0	0	0

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.13

3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
8	1	0	1	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.35

3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	7	1	1	4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college organizes various extension activities inside and outside the college campus and in the surrounding villages through NSS, YRC, Environmental Awareness Committee, Women's Cell Committee and a few with the Red Ribbon Club to promote a strong college-neighborhood linkage and indicate the awareness to have empathy, tolerance and a deeper sense of humanity so as to create their leadership, organizational and communication skills for a fit and morally sound citizen and thereby making a sustainable social and physical environment of our Mother Earth.

Environment Sustainable program

- World Environment Day: Plantation of tree saplings and eco-awareness activities.

- College Environmental Awareness Cell with the slogan Reducing, Reusing, Recycling and Refuse to promote the College Campus and surrounding areas NO PLASTIC ZONE.

- Routine social services and cleaning inside and outside the college campus.

Fit India Campaign

After launching of Fit India Campaign on 29th August 2019 the activities conducted were

- Brand ambassador of the Fit India movement
- Fit India freedom run 2.0
- Yoga and meditation programs
- Essay Competition
- Lectures on nutrition
- Swachh Bharat: The college faculty members, non-teaching staff and volunteers carried out Cleanliness and social service programs inside and outside the college campus including Lamlai Bazar.
- Azadi Ka Amrit Mahotsav Celebrate 75 Glorious years of India's Independence by singing Jana Gana Mana virtually.
- Covid-19 Vaccination program: Covid-19 Vaccination was given two times to the faculty members, non-teaching staff students and the nearby community at the college campus.

Others Program:

- World Tobacco Day
- Teachers Day
- National Cleanliness Day
- Irabot Day
- World Health Day: Awareness Programmes.
- Blood donation programs conducted many times.
- The distribution of masks, hand sanitizer and essential commodities were carried out during the Covid-19 Pandemic.
- Various Seminars, Workshops, Rallies, and Debates, on gender Sensitization and legal rights awareness, were done along with the Women's Cell Committee.

The College has three NSS Units and they adopted three villages in the surrounding area.

File Description	Document
Upload any additional information	[View Document](#)

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copy of the award letters	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognized bodies during the last five years

Response: 17

3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
13	3	1	1	8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 14.44

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
995	258	64	75	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years
Response: 5

3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of linkage related Document	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

Criteria IV
INFRASTRUCTURE & LEARNING RESOURCE

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Biramangol college which caters to the needs of stakeholders, has proper infrastructural facilities spread over 15 acres of land with 13289.12 sq.ms built up area.

The Institution raised its infrastructure facilities to 25 classrooms, 11 laboratories, 1 multipurpose hall, a gymnasium and one auditorium.

Classrooms

The classrooms are well illuminated and have adequate number of windows to allow natural light and air to come in. Classrooms are well maintained and have proper visibility and audibility. The classrooms are equipped with ample furniture, blackboard, white board and fans. The college fourth grade staffs regularly clean the classrooms.

Laboratories

The college has enough and well-maintained equipment to conduct experiments in science subjects. Under arts stream, Geography Department has its own laboratory to conduct its subject related experiments. The laboratory is constantly upgraded with the latest instruments and apparatus. The laboratories are well ventilated and care is taken to ensure proper safety measures while performing the practical.

Multipurpose Hall

The college has a multipurpose Hall which is constantly used for academic functions, state and national conferences, cultural programmes, stage rehearsals and interactive sessions of the students and the faculty with eminent educationists/specialists from within and outside the state. The area of the Hall is 325 sq. mts.

Library

The college library is built on an area of 348.39 sq. m. and is a repository of different kinds of reading materials. The library has 12174 textbooks and 525 reference books at present and has subscriptions to three local newspapers. All the staff and students have access to vast e-resources available under N-LIST of NMEICT. The automation of the college library is undergoing or under process using open source software 'KOHA – 21.05 version'.

Departmental Library

Besides the Central Library, all the 19 departments have departmental libraries of their own with requisite number of textbooks, reference books and journals on the concerned subjects for ready reference.

Biotech Hub

A Biotech Hub exist in the College which aims to provide basic Biotechnology infrastructure and research facility to the students and faculty.

B Voc.

The college started The B. Voc. Scheme under UGC since 2018.

ICT Infrastructure

The whole campus of the college is Wi-Fi enabled. The College has altogether 70 computers, 15 printers and 4 LCD projectors with accessories. The facility available is inadequate as compared to the student's ratio. But initiatives had been taken up and proposals had been sent to the state government through the Director of 'Higher and Technical Education', Manipur to allocate funds for acquiring more ICT equipment.

Others

Swimming pool, Girls Hostel, Students' Common Room, Cycle/vehicle shed, CCTV Surveillance, Women's Cell, 3 lady's toilets, 3 gents' toilets, chowkidar quarter, and a high-power generator shed.

File Description	Document
Upload any additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Cultural Activities

Besides academic pursuit, we encourage students to achieve all-round personality development. The college has a multipurpose hall which is the center of venue for all types of cultural activities. There is a provision in the hall where students can practice for their events like dance, songs, drama, mime, etc. Annual freshers' meet has been regularly organized in the college where new students are being entertained to make them feel home at the college. During this event, different cultural dances are performed by the students who belong to different communities of the district and beyond. The students also organize other cultural programmes which add zest and colors to the college campus. The college provides all kinds of musical instruments for the purpose. We try our best to provide opportunities to students which result in enhancement of the personal skills and experiences like confidence, self-presentation, teamwork and collaboration, self-awareness, self-discipline, open-mindedness to move beyond boundaries and experiment with different ideas, communication skills, the ability to cope with criticism and learn from them resulting in a whole new developed, changed and an improved person.

Sports and games

Without a sound body, there cannot be a sound mind and so games and sports play a very vital role in the field of education. The students of the college had won many medals at the state, national and international levels. The following Indoor and Outdoor facilities are available in the college campus.

Gymnasium

The college gymnasium is built on an area of 817 sq. mts. and is well equipped with weight training materials.

Basketball court

It has an area of 845.42 sq.mts.

Playground

A number of games particularly football, volleyball, kabaddi, kho-kho, javelin throw, discus throw, race etc. are played in the college playground. The college playground is also used by the neighborhood as their play field.

Yoga Events

The college has been observing the International Yoga Day during the Fit India Campaign since its implementation inside the Multipurpose Hall which provides a soothing environment for holding the event with ease.

Number of Awards/Medals for outstanding performances in Sports

- **2020 - 2021** - **24**
- **2019 - 2020** - **51**
- **2018 - 2019** - **26**
- **2017 - 2018** - **01**

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 3.57

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 1

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 81.33

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
297.33	312.57	114.60	374.43	397.61

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college library is built on an area of 348.39 sq. m. and is a repository of different reading materials. The automation of the Biramangol College Library is undergoing or under process using open source software 'KOHA – 21.05 version'. The library has 12174 textbooks and 525 reference books at present and has subscriptions to three local newspapers. The reading room of the library can accommodate 40 students in one sitting. The teacher's reading room can accommodate 10 persons at one time. The Library is an N-LIST subscriber and has access to 3 lakhs eBooks and 6000 journals. All the staff and students have access to vast e-resources available under the N-LIST of NMEICT. There are two computers which are being used for the purpose of automation of the library.

- Name of the ILMS software: KOHA 21.05

- Nature of automation: It is partially automated and is in the process of full automation

- Version: 21.05

- Year of automation: The work for automation started in 2022.

- The total area of the library: is 348.39 sq. mts

- Total seating capacity (including teachers): 50

- Opening hours: 8.00 AM to 3 PM

- Circulation: 9.00 am to 2.30 pm on all working days

- Library remains close on Sunday and State and National holidays.

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

    1.e-journals
    2.e-ShodhSindhu
    3.Shodhganga Membership
    4.e-books
    5. Databases
    6. Remote access to e-resources

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.3

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.5	2.3	0.3	7.2	1.2

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 2.35

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 0.53

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has an IT policy that addresses various aspects of management for effective implementation of its programs towards realizing the institutional mission objectives. The college aims to prepare and make use of Information and Communication Technology (ICT) optimally. It has started installing IT tools and devices and providing knowledge and operational skills to both staff and students. The college has a plan for deploying and upgrading the IT infrastructure and facilities on the campus. In view of the financial and manpower limitation, the college draws up a strategy to add the tools step by step continuously on a priority basis and renew, repair and up-gradation the existing facilities.

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 40:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: A. 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 5.32

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
19.0	20.2	12.02	23.5	12.0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

There are different committees to look after different infrastructural aspects of the college.

Library Committee

The Committee considers development proposals of the library and budget allocations and policy decisions. It also provides directions for a structured and balanced growth of the library and provides improved facilities. Allocation and utilization of funds and introduction of developmental programs and requirements of the users are addressed and approved by the Library Committee.

College Development Committee

The College Development Committee of the Biramangol College is the apex body of the College that plans and executes the developmental activities including both Physical and Academic facilities. It prepares the overall development plan of the college. The Committee had prepared and implemented many infrastructural development plans in the past and will be doing so in the future.

College Beautification Committee

The committee makes recommendations to the 'College Development Committee' about the campus beautification projects. The Committee shall meet as needed.

Hostel Committee

The Committee facilitates the grievances redressal of students and communicates the same to the concerned authorities. It keeps a check on the daily issues regarding the hostel infrastructure, the housekeeping issues, mess facilities etc. and ensures an enriching stay at the campus. For mess, catering is done by the college canteen.

Environmental Awareness Committee

The college has an 'Environmental Awareness Committee whose purpose is to provide ideas, suggestions and make recommendations to the college regarding environmental initiatives. Under the recommendation of the Committee, a 'Waste Management Pit' was built in the college. The Committee organizes and observes environmental awareness programmes on many occasions which creates environmental awareness among students, staff and also serves as another initiative to beautify the college campus.

File Description	Document
Upload any additional information	View Document

Criteria V
STUDENT SUPPORT & PROGRESSION

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by theGovernment during last five years

Response: 4.46

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
166	170	26	32	24

File Description	Document
upload self attested letter with the list of studentssanctioned scholarship	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by theinstitution / non- government agencies during the last five years

Response: 4.46

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last fiveyears (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
166	170	26	32	24

File Description	Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building & skills enhancement initiatives taken by the institution include the following
1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years
Response: 0.66

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	5	1	5	3

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 5.52

5.2.2.1 Number of outgoing student progressing to higher education.

Response: 23

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 46

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
08	18	19	1	0

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

According to the norms and established process of the directorate of university and higher education and affiliating university, there is a student body that is formed by conducting student`s election which is done in every academic session. The name of the student`s body in the college is called Biramangol College Student`s Union. The student`s Union election is conducted at the college during the month of September-October every year as per instruction adopted by the directorate of university and higher education-

Government of Manipur.

The constituent members of the student`s union

Serial	Designation	Remarks
1.	The Principal	President
2.	One of the Senior Asst.Professor	Vice-President
3.	General Secretary	Teacher In-Charge
4.	Games and Sports Secretary	-do-
5.	Magazine Secretary	-do-
7.	Social and Cultural Secretary	-do-
8.	Debate and Extension Secretary	-do-
9.	Boys Common Room Secretary	-do-
10.	Girls Common Room Secretary	-do-

Duties and Responsibilities

The duties and responsibilities of the elected secretaries of the student`s union act as the executives of any affairs with regard to development of the college such as academic, co-curricular and extracurricular activities during their tenure. To make proper functioning, one teacher in charge for each of the secretaries is appointed for one academic year. Each and every secretary of the union during his-her tenure proposes plans. Field study tour, educational excursion, cultural programmes, literary meets, sports activities, social and cultural works etc are some of the major events undertaken by the union.

Co-curricular and Extracurricular Activities
They are actively involved in almost every activity conducted and organised by the college. Some of the activities involved by the members of the union are as follows:-

1. Blood donation

2. International Yoga Day

3. One day sensitisation programme

4. One day social service camp and distribution of mask and hand sanitizer

5. One day regular camp

6. Seven days combined NSS special camp

7. Observance of World Health Day

8. Observance of World No Tobacco Day

9. World Environment Day

10. Van Mahotsav week

11. Yoga Day

12. Social Service Camp

13. Fit India Run 2.0, celebrating Azadi Ka Amrit Mahotsav

14. National Cleanliness Day

15. Three days combined NSS camp

16. Seven days combined NSS special camp

17. Awareness Programme

18. Covid-19 Vaccination

19. National Girl Child Day

20. International Women`s Day

21. World Earth Day

22. Essay competition on 75 years of Independence

23. Combined NSS camp

24. Swachh Bharat

25. Distribution of mask

26. Health Mela with blood donation

Some Special Events Organised By the Union:-

The students' Union of the college organised and celebrated National Teachers' Day on 5th September every year by honouring the teachers with the presentation of simple gift.

College foundation day coincides with the statehood day of Manipur i.e. the 21st January. Students' Union of the college take part in the College Foundation Day and some other National celebration that include NSS Day, World Environment Day, World Earth Day, International Women`s Day.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 9

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	23	11	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an alumni association formed by the ex-students of the college who mainly serve in different capacities. They are actively associated with active participation in the developmental work of the college. The ex-students constituted a body called "Biramangol College Alumni Association" having its registered address at room number 110, Arts Block, B.M. college, Sawombung, Imphal East, Manipur-795010 has been registered under section 7(1) of the Manipur Societies Registration Act 1989 (Manipur Act. no. 1 of 1990) bearing registration no. 886/M/SR/2022 dated the 23rd May 2022. The admission fee to the association is a sum of Rs.100/- only. Presently, the association consists of 56 members from which 9 members are in the executive body to promote the smooth functioning of the association.

Alumni Objectives

- To bring together students of the college in every area to act as their representatives and coordinate,synchronize and promote in all matters.
- To utilize the experience, wisdom, zeal, ability and spare time of past students for the benefit of theweaker section of the society.
- To promote and provide educational scholarships and medical relief to the poor and needy studentsof the college.
- To develop activities for healthy environment like habit of tree plantation; to cultivate horticultureand agriculture plants in selected areas.
- To help and assist financially in old age homes, health care units, welfare centres, etc.To arrange and conduct seminars, workshops, conferences, symposiums, etc.
- To assist past students who are preparing for or engaged in any profession, trade, occupation andservices.

- To establish, acquire, maintain or support library for education and advancement thereof for paststudents.
- To promote and encourage physical efficiency of the students in sports & culture.
- To publish books, periodicals, magazines, references for development of the library and developcomputer software to circulate the same.

Alumni contribution

The Alumni Association is constantly concerned about the college's well-being and progress. They have a sense of gratitude, devotion, and dedication for the college. There is always a gesture of moral or physical support in them in favour of the alma mater. It is quite evident in the contribution they render to the college so far. Wherever there is a mass social work program organized by the college within its campus, they voluntarily join such work. If important joint meetings are convened at the college, suggestion and co-operation is sought from all; the alumni members make it convenient to attend and participate the meeting giving their own views and opinion on the matter of discussion.

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document

GOVERNANCE, LEADERSHIP & MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Biramangol College is the only higher-level academic institution in the North Eastern Side of Manipur imparting quality education to the economically backward rural students in the area. Since the very beginning of the college, it has been under the strict supervision and able administration of a governing body till 2018 before the college is converted into a full-fledged Government College dated 22nd February 2019. The College has its own vision and mission to achieve the desired level in respect of academic, co- curricular, and extra-curricular activities.

Vision

- To evolve into a premier Science, Arts and Commerce institution molding eminent professionals with creative minds and innovative ideas.

- To shape a future education works for the enrichment of humanity.

- Biramangol College is dedicated to providing excellent educational opportunities that are responsive to our student's needs, as well as empowering them to meet and exceed challenges as active participants in shaping the future of our planet.

Mission

- To impart state of art knowledge to individuals in various streams offered in the college and inculcate in them a high degree of social consciousness of human values.

- To nurture the students holistically and make them competent to excel in the global scenario.

- To promote R&D and consultancy through strong industry-institute interaction to address societal problems.

Perspective plan

The College has a perspective plan in place to help it develop in a systematic, well plan and phased manner.

- Quality enhancement of Academic efficiency.

- To develop Human Resources for Capacity Building

- To improve the scope and profile of the teaching-learning experience through the use of ICT and other innovative means.

Development of Infrastructure facilities

- Fencing by GI sheets, whitewashing, washroom renovation, renovation of classrooms, the building of solid waste

- Compost pit, renovation of basketball ground, development of ring road,

- To introduce and open new subjects and fill in more substantive vacant posts.

- To achieve national and international recognition in the form of grants and awards.

- To mobilize funds and projects through the alumni and other stakeholders.

Participation of teachers in decision-making bodies

The teachers of the college actively participate in various decision-making bodies of the institute. It immensely helps the college progress on many fronts. Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. The college has academic in charges of science and Arts & Commerce in consultation of the Heads of departments to initiate proposals and suggestions to the Principal for academic improvement of the institute and shall be responsible for their effective implementation are formulated after careful consideration by the Principal. Teachers influence the institutional polity through the teachers' association as well as their representatives in different Committes and Cells of the College. Teachers' interactions with these bodies are able to contribute in a significant way to the participatory ethos of the institution. They determine admission criteria, mark cut-offs, examination modalities, library practices, various teaching-learning innovations and other academic and extra-curricular priorities.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The College practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. A particular reflection of this practice is seen in the extensive delegation of authority to the heads of the various departments in the college. As a matter of decentralization and participative management of the college affairs, the Principal adopts both teaching and non-teaching representatives in some of the sub-committees of the college. Their opinions are sought in making and implementing various policies and meet whenever the situation demand and help to formulate and implement the strategic plansof the institution. The responsibilities are assigned to and communicated through face-to-face meetings andby notification.

One case study of decentralization and participative management in the college is the inclusion of one teacher representative in the G.B. of the college in each term before it was converted into a full-fledged Government College. Likewise, there are decentralization and participative management in various institutional practices such as - Pay structure and fixation; there is a separate body to fix and distribute pay; an Examination sub-committee for the conduct of examination affairs; an Election sub-committee to conduct college student election; a Magazine sub-committee; Sports sub-committee, etc. One teacher-in-charge is assigned for each of the student's representatives for proper guidance and functioning of necessary programs from time to time. One notable decentralization policy is the nomination of a caretaker teacher each for Arts and Science who looks after the conduct of classes, class timing, and management of classes by coordinating the concerned teachers.

At the department level, each department has one HOD who is authorized to decide on academic and student-centric affairs of his/her department, every department has the freedom to divide course/subjects among its faculty, conduct internal examination test, assignment, purchasing of specific books for the library, selection of equipment`s for laboratory, etc. (all coordinated but the concerned HOD).

The following points further testify of decentralization and participative management in the college at various levels:

1. Nodal officers are appointed from among the faculty to manage some responsibilities; one for RUSA and B.VOC Courses.
2. NSS in-charge and professor-in-charge of BMC Students' Union are appointed from among the faculties'
3. The IQAC Coordinator is selected from among the teaching faculties who is entrusted with the responsibilities to ensure the enhancement of quality parameters and internalization of quality culture in the College.
4. The Principal being the Head of the institution forms various Committees and Cells to run the College smoothly, every Committee has one Convenor/Coordinators/ in- Charges and members from the faculty and non-teaching staff.
5. The teaching faculty are also given the opportunity to engage in various administrative academic processes including admissions, Examinations, Students' Elections, etc.
6. The Head Clerk is a member of all the different Committes'
7. There is also a teacher association i.e Biramangol College Teachers' Association (BCTA).

File Description	Document
Upload any additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Strategic Plan

The institution has a strategic plan in place to help it develop in a systematic, well thought and phased manner.

- To extend and expand the available area for accommodation of more classrooms, laboratories, auditorium, staffrooms etc.

- To renovate and revive the aging infrastructure of the college.

- To install solar energy

- To open PG classes in some selected subjects.

- To improve the scope and profile of the teaching-learning experience through the use of ICT.

- To achieve national and international recognition in the form of grants and awards. To mobilize funds and projects through alumni and other stakeholders.

Infrastructure strategy

A solid waste management pit has been constructed, rainwater harvesting has been implemented and a potable RO filter has been installed. Further, the college discussed library enhancement and up-gradation. Consequently, for systematic and proper placement of books, racks need renovation. After having a thorough plan for the same, the racks are renovated and used by the librarian and staff in the college library. The College has a perspective plan in place to help it develop in a systematic, well-thought-out, and phased manner. Fencing by GI Sheets, the whitewashing of Classrooms, renovation of ladies' washrooms, the building of gents' washrooms, renovation of basketball ground, development of ring road, swimming becomes functional, Building of College Canteen.

- Quality enhancement of Academic efficiency.

- To develop Human Resources for Capacity Building

- To improve the scope and profile of the teaching-learning experience through the use of ICT and other innovative means.

Implementation of the RUSA Scheme

With the implementation of RUSA in Manipur in October 2013, Biramangol College also applied and proposed several developments under this scheme in 2018.

The Biramangol college subsequent to the implementation of RUSA in Manipur in October 2014, the college also applied for several developmental programs under this scheme.

1. A one-year diploma course on Tourism and Hospitality Management was implemented under Vocationalisation of Higher Education first batch was from 2017.
2. Construction of Biotech Lab, 2013-14
3. A one-year diploma in office automation and e-governance was implemented under the Bachelor of vocational education the first batch was from 2018, and also there is a Two Year Advanced Diploma in the same course.

File Description	Document
Upload any additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The principal is the head and chief administrator of the college. The principal is under the direct supervision of the Director (University and Higher Education), Government of Manipur. He is responsible to head the general administration of the college. This includes academic and ministerial administration. All the teaching faculty, the clerical staffs and grade IV staffs are under the direct control of the principal. If they are found guilty or willingly disobeying the order of the Principal., the Principal has the power to initiate disciplinary action against clerical staffs Grade IV staff. The reasons for the same are forwarded to the higher which include suspension, withholding of pay and emulations, etc. The principal is also responsible for planning budgeting and proper management of the finance related to the welfare of the college. The Vice-Principal assists the principal in his day-to-day work. He shall take over the office of the Principal during the absence of the Principal concerned. During the absence of the college Principal, the Vice-Principal is taking charge of the role and responsibilities of the college. The Vice-Principal of the college is entrusted with the task of seeing the affairs of regularity and punctuality of the clerical and Grade IV staff. Under the IQAC of Biramangol College, the Principal is appointed as the Chairman of IQAC. To look into the affairs of IQAC, a teacher is appointed as the IQAC Coordinator in the College. He has been entrusted with the overall executive works of the IQAC. One teacher is also appointed as the Assistant Coordinator of IQAC. To assist technically in the work of IQAC, faculty staff are also appointed by the concerned authority to assist the functioning and work of the IQAC. They are entrusted with different work allotments to carry out diverse work required by the IQAC. The college has two academic in charge: Academic in Charge Science and Academic in Charge Arts and Commerce for the progressive of the functioning of the college. The two in Charge oversee the overall affairs of continuous monitoring of the work of all Departments falling under their respective streams. All the heads of Departments are part of the academic council where the Principal is the ex-officio Chairman of the Council. The Council shall initiate proposals for the academic improvement and shall be made responsible for their effective implementation. All the regular teachers are part of the Teacher's Council carrying out different roles and responsibilities in the welfare of the development of the College in general and the students in particular. Some of them are important members of different committees of the college and the IQAC in particular. After all, the Principal is the head of the college.

File Description	Document
Upload any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Biramangol College continuously makes a sincere efforts welfare enhance and enrich the welfare of its Teaching and non-teaching staff. Teaching and non-teaching staffs enjoy certain welfare from the government as per service rules. The welfare from the government includes various kinds of leave such as special casual leave, earned leave, commuted leave which is permissible to permanent teachers of the college. Maternity leave, Paternity leave and study leave may be granted as per guidelines of the Directorate of University and Higher Education. The Non-teaching staffs are also entitled to casual leave where only three consecutive is admissible at a time as per the service rules. The leave application should have been submitted to the Principal.

Under the leadership of the college Principal, a teacher's association has been formed since 1973, Biramangol College Teachers' Association(BCTA) consisting of 11 executive members teaching was set up to ensure the basic physical and material well-being of the teaching staff. It was again reconstituted on 15th December 2020, the Corpus Fund system has been institutionalized and utilized for the promotion of the welfare of the teaching staff. The prior concern of the executive committee is to assist any staff who is ardently in need of financial condition. During the Covid-19 Pandemic, the teacher's association (BCTA) gave assistance of Rs.5000/ each to teaching staff who are test positive for Covid-19 and financial assistance to the expiry of the nearest kin of the teaching fraternity.

Ex-gratia

Besides, there is a proposal for payment of the ex-gratia to the staffs as and when the situation demands. The amount to be given will be decided by a general resolution adopted in the meeting meant for the purpose.

Further, the college has another design to render financial help to any of the staff who unluckily happens to die in harness. Such kind of financial support has to be given to the nearest person of the deceased in the family before solemnizing the Shradha (dead ritual) ceremony.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 30.35

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
98	4	4	0	5

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

Teaching staff performance appraisal and annual report of the Assistant Professor has been punctually submitted to a higher authority. As per the prescribed format of the performance appraisal system teachers filled up the form relating to the following queries:

1. The general information

2. Contribution in areas related to the teaching

3. Research experience and Training

4. Seminars, conferences, Workshops, Refresher courses and Orientation Courses Etc attended during the year.

5. Participation in Co-curricular activities.

Performance appraisal system for teaching staff

Every year the outgoing students carry out and submit teacher evaluation and campus evaluation surveys. The teacher evaluation forms have seven criteria related to aspects of teaching on which the opinion of the students is sought. The Principal analyzes the duly filled in forms and the feedback thus obtained which are

judiciously addressed for the betterment of the teaching-learning process. In cases where laxity or lacunae is observed the teacher in question is counseled by the Principal and urged to improve his/her performance in the interest of professional up-gradation and better service delivery to our primary stakeholders, namely the students.

Performance appraisal system for non-teaching staff: The final year students appraise the performance of the non-teaching staff. They are assessed on the parameters of efficiency, cordiality, and overall helpfulness. The Principal who counsels those non-teaching staff members whose performance has invited criticism or needs improvement, too, analyzes these questionnaires.

The performance appraisal system of those teaching and non-teaching staff members who have not fared well in the students' feedback is closely monitored. An improvement in the subsequent performance of the said staff members is evidently noticed. In the infrequent instances when this does not happen, systematic reminders are issued to the concerned staff member in a bid to correct imbalances and restore optimal efficiency in the institution.

The performance findings of teaching and non-teaching staff members' evaluation and campus evaluation surveys are summarized and kept in the college with transparency norms.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The College has established a mechanism for conducting both external and internal audits on the financial transactions year-wise to ensure financial compliance. The external audit is conducted by an external agency (a Chartered Accountant) engaged by the college whereas the internal audit is done by a competent auditor from the Co-operative Societies, Govt. of Manipur for every year. Audited Statement of Accounts regarding grants from the UGC, State Government, donations and fees collected from the students, etc. are well maintained year-wise along with audited cash books, and stock registers for record and reference.

An audit is conducted by the financial committee of the institution before submitting the statement of income and expenditures to the internal and external auditors. The committee thoroughly verifies the income and expenditure details and the compliance report of the audit is submitted to the management of the institution through the principal. The mechanisms used to monitor the effective and efficient use of financial resources. Before the commencement of every financial year, the principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.

The college budget includes recurring expenses, such as teaching and non-teaching Staff's salary, lighting and electrification, postage and telecommunication, internet charge, maintenance cost, printing & stationery, other consumable charges, etc., and non-recurring expenses like the purchase of books & journals, IT and lab. equipment, furniture, and other infrastructural development expenses.

The expenses will be monitored by the finance committee as per the budget allocated by the management of the planning board/committee.

The depreciation costs of various things purchased in the preceding years also are worked out.

Process of the Internal Audit

All vouchers/account statements for the expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal for observation and further verification. The same process has been in force for the last six years.

Process of the External Audit

The chartered accountant audits the accounts of the college regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, and the report is sent to the management for review. Any queries, in the process of audit, would attend immediately along with the supporting documents within the prescribed time limits. The institution did not come across any major audit objections during the preceding years.

These entire mechanisms exhibit the transparency maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the college at all levels. The authorities of the management and chartered accountant duly sign the audited statements.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Biramangol College apart from the routine funds received from the Government, the college

institutionalized strategies for mobilization of funds for the optimization of resources. The college finds its means of generating income from the college facilities through the college canteen, gymnasium, and swimming pool.

The mobilized funds are utilized for the expenses of the college's purpose. Revenue from the canteen is generated by charging Rs.1000/ per month as the rent. For the tender of college, the canteen is scrutinized through the backwardness of the socio-economic background and the aspiration to serve the canteen in a hygienic way. The college classroom before the conversion into a full-fledged Government college was open to the nearby for private coaching classes. Because of the serene and well-maintained campus, the film Industries have approached and shot scenes in the film.

The mentioned above are the main sources of mobilization of funds for the college expenditures. Optimal utilization for boosting the morale and spirit of the students is being conducted. In the department of English 6th Semester (honors) Rs.2000/ for who scores the highest mark, Rs. 1700/ 2nd highest and Rs.1500/ for 3rd in the University Examination and in the department of Economics 6th Semester (honors) Rs.2000/ and Rs. 1500/ to the 1st and 2nd highest scorer in the Manipur University examination. Late Kh.Jugindra and late KH (O) Damayanti Devi memorial Cash award of Rs. 5000/ each to the topper of Statistics and overall topper donated by Kh. Sundari Devi, Assistant Professor, Department of Statistics in the name of her late parents.

College actively solicits MLA's local area development grants for the betterment of the institution.

Mobilization and utilization of Space and Time

- The college utilizes space fully and imaginatively. A strip of land at the campus of the buildings has been transformed into a garden and a previously unused space has creatively been constructed on a Canteen.

- Rooftop Solar Photovoltaic energy system and the Rainwater Harvesting system are used as open terraces effectively.

- Computer laboratory accommodates multiple related courses, the auditorium cum seminar hall also is used as lecture theatres and the library functions as a composite knowledge resource centre.

Mobilization of Intellectual and other Abstract Resources

- College mobilizes its human resources, by visualizing, designing and implementing academic and co-curricular activities that challenge the students to the utmost and develop their potential to the fullest.

- The college encourages all staff members to reach their personal and professional growth- goals by co-operating with their career development imperatives and discipline-specific aspirations.

Procedures for Resource Mobilization

- Types and methods of resource mobilization are discussed in staff meetings, and finance sub-

committee meetings and are approved by the Governing Body of the college. It is also discussed in the Alumni association meetings.

- ◆ Resource mobilization at several levels along with its optimal utilization is carried out by its monitoring agency; for example, a talent search extempore speech and debating competition among students have been overseen by the Students' Union and the stewardship of financial resources by the Finance sub-committee.

File Description	Document
Upload any additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC functions on the basis of the guidelines set forth by NAAC. The following two practices institutionalized by IQAC are Maintenance of the college files and Mentor-Mentee relationships in the College. Maintenance of college files: since the effective implementation of IQAC in Biramangol College, efficient maintenance of file management has been enforced. The maintenance of college files has been divided into Part 1, Part 2 and Part 3. The department files which is Part 1 is maintained by the respective Head of Departments. The general files managed by the department are information related to details of files, special activities, certificate course, feedback on curriculum, internal evaluation, files related to examination, list of Books of Departmental library, organization of capacity enhancement and development skills, alumni, vision, mission, the objective of the department, workload and timetable, department evaluation, department resources, Minutes of meeting, department Calendar, exchange program, different visit, best practices follow up and visitor register. Part 2 which is the faculty is also maintained by the respective Head of departments and includes a faculty list, faculty profile, teaching plans, faculty publication copy, information Communication technology(ICT) resources, lessons created by the departments, faculty achievements awards, research projects reports, and mentor reports. Part 3 file which is student files includes the management of students' list batch-wise, differently-abled wise (disability certificate needed), disciplinary files, student achievements, students who have cleared NET/SLET, student progression student social initiatives. Whereas, the files concerning the general administration are managed and maintained by the Head Clerk. Under the supervision of the college Principal, Mentor-Mentee the college is mainly concerned.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles – Incremental improvements made for the preceding five years with regard to quality and post accreditationquality initiatives)

Response:

Formation of WhatsApp groups implementation of online learning through online platforms like Google Meet, Zoom and Moodle during the Pandemic of Covid-19. Sensitizing and Training teachers in innovative trends and methodologies through seminars, FDPs and workshops, re-training of faculties to enhance their knowledge and participation in Academic, Research, Extension and Outreach Programmes.

1. 7day online workshop on virtual Training Programme, 10-16 July 2021.
2. One-day sensitizing programme on NEP 2020
3. One-day Workshop on NAAC, NIRF and AISHE, 9th April 2021.
4. Two-day National Seminar on "Gender Inequality in Workplace" 21-22 October 2021
5. 7 days Tree Plantation Programme, 1st- 7th July 2021
6. One day IPR Awareness Training Programme on 24/05/2022

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format (Data template)	View Document

Criteria VII
INNOVATION & BEST PRACTICES

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Biramangol College has a strong ethical, work culture that is based on inclusivity. It observes the highest ethical standards in all its activities. Equal opportunities are provided to all individuals in respect of gender, race, caste, colour, creed, language, religion, national, birth or other status.

Safety, security and well-being along with gender equity and a friendly working atmosphere are the prime concern of the college.

The curriculum prescribed by the Manipur University in the 3rd and 4th-semester undergraduate program include the courses of General Foundation Course (GFC) and Regional Development (RD) as non-elective subjects, a must and compulsory to study. The course is designed to give knowledge about the gender-culture debate, women and social dynamics, women economy and women status through "The Manipuri Women and Changing World". The courses help the students a better understanding of gender equality in the modern society.

As our college is very much concerned about gender equity, a two-day National Seminar on "Gender Inequality in Workplace" was organized jointly by Women's Cell and IQAC, Biramangol College. Resource person Dr. Ch. Sarjubala Devi, Associate Professor & HOD, Extension Execution, NERIE, NCERT, Shillong and other paper presenters of different college presented on the sub-topics. The total member of participants was 90.

Specific facilities provided for Women
Safety and Security Measures
1.   The institute installed CCTV Cameras for surveillances and to monitor inside the campus.
2.   The college campus gate entry is regulated through verification of identity cards by the gate keeper during the college hours.
3.   Guidelines are given to all the girl students residing in hostels to follow the hostel rules. The entry and exit time of the hostellers are recorded in the register log book.
4.   Anti-Ragging Committee members ensures that the campus is free of ragging and monitors it at scheduled timings at different areas inside the campus and in the hostel.

Counselling

Girl students are periodically counseled on safety and security by the Women's Cell Committee members and also by the faculty mentors. Any sort of complaint or grievances can lodge either in the complaint box provided in the Women's Cell office or through online to the convener of Women's Cell.

Common Rooms

Girls Common Room and Women's Cell Room are available for the girls' students provided with necessary facilities such as Sanitary Vending Machine and incinerator machine, first aid box, bed, mirror, chair, table, dustbin, carom board, chess etc. Girl students and lady teachers in charge actively participated in the annual intra mural sports week. During the Covid-19 pandemic our college organized 1st Inter

College Online Classical Solo Dance Competition and Inter College Online Debate Competition where more than 20 women participated in the competition from different colleges and got 1st prize and other prizes.

Faculty of Home Science students are encouraged to get better knowledge about the family & its relationship, food science, textile clothing, resource management and extension work to the rural and backward community.

File Description	Document
Specific facilities provided for women in termsof: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid Waste Management

Solid Waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste inside the campus includes paper, plastics, metal cans, etc. Biodegradable waste includes food waste, vegetable peels, leaves etc. "Use and Throw" items like plastic cups, plates etc. used in the college canteen

are replaced by reusable steel glasses and plates. Glass, paper and metal waste are sold for recycle.

Food waste and non-biodegradable waste are collected in separate bins. Biodegradable waste is disposed in the waste pit along with cow dung for decomposition and to be used as manure. Non-biodegradable waste is handed to the waste collector van of the non-government agency for further treatment.

Liquid Waste Management

As the college is located in a rural un-sewered area, wastewater generated from sanitary facilities are disposed off into septic tanks. The excess wastewater are directed into the natural drain passing nearby the college campus.

Wastewater generated from the laboratories are very small in quantity and they are handled along with septic sewage.

E-waste Management

E-waste includes electronic devices and condemned batteries which are disposed through outside agencies and are also given to authorized dealers who purchase the scrap and reuse the useful components.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above	
File Description	**Document**
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: C. 2 of the above

File Description	**Document**
Reports on environment and energy audits submitted by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	**Document**
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Biramangol College is always at the forefront of inviting diversity, enhance self-esteem, eradicate stereotypes, encourage students to have a voice and demand educational achievement. To build a nation of

youth who are noble in their attitude and morally responsible, the college organized and conducted several activities to build and promote an environment for ethical, cultural, and spiritual values among the students and staff. To develop the emotional and religious feelings among the students and the faculty, commemorative days are celebrated in the campus with the initiative and support of authority for not only recreation and amusement but also to generate the feeling of oneness and social harmony.

The college students, its teacher and staff jointly celebrate the cultural and regional festivals and functions, like Fresher's Meet, Professor's Meet, Teacher's Day, Farewell Program, Induction program, International Women's Day, Van Mahotsav, Yoga Day, Fit India Run, Lamyanba Hijam Irabot Day, New Year Celebration and also religious ritual activities such as Tarpon (paying tribute to the departed souls), College Foundation Day, College Diety Day of Ibudhou-Ibendhou Phijol Hongba are performed in the campus. The Students' Union of Biramangol College, the Secretary of Social & Culture under the supervision of the teacher-in-charge gave their best abilities to display the cultural tolerance by organizing cultural activities such as 1st Inter College Online Classical Solo Dance Competition, Song Competition, Mime, Group Dance of different communities to bring oneness and also to showcase their talents.

The Students' Union Pillar with the motto "One for All, All for One" was erected in the campus to promote unity in diversity.

Students Grievance Cell and Women's Cell aims at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capacity, empowering women and girls, cultural and regional inclusion.

Field visit, institutional visit, study tour to different places of Manipur exposed students to the practical challenges to adapt and create tolerance and harmony among themselves.

The institution conducted an awareness program on the ban of plastics, cleanliness, Swachh Bharat etc. with the students.

File Description	Document
Any other relevant information.	View Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

As a diverse country, India has different backgrounds in culture, social, economic, language, ethics governed and guided by the constitution irrespective of caste, religion, race etc. Biramangol college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as responsible citizen. The

students are motivated to take part in various activities of the college. The college encourages the students to take part in blood donation camps, study tour, tree plantations, Swachh Bharat, the ban on plastic, etc.

To equip students with the knowledge, skill and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment. These elements are inculcated in the value system of the college community.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules. In the last five years, the Institute has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

National Identities and Symbols

The Institute celebrates Independence Day and Republic Day by hoisting National Flag. The college also observed Jana Neta Irabot Day on 30th Sept., Patriots' Day on 13th August, Teacher's Day on 5th Sept., by offering floral tribute to the Freedom Fighters and Cleanliness Day on 2nd October. Thus contributes to the spreading of constitutional values and ideals.

- ◆ Fundamental Duties and Rights of Indian Citizens:

Biramangol College has organized various academic and co-curricular activities for better understanding of the Fundamental Duties and Rights of the Indian citizens. The programmes participated by staffs and students were:

Awareness Program on National Voter's Day on 25th January organized by BMC and DC Imphal East. The resource persons encouraged our young students' voters to take part in the political process as a rightful citizen of India.

Distribution and Donation of rice and other food items to the college adopted villagers as a part of Poshan Maah under Azadi ka Amrit Mahotsav, celebration of 75 years of Indian Independence by the NSS Units.

College faculties organized various forms of legal awareness to the students by resource persons such as Marriage Laws and Divorce Laws as a part of curriculum in the human development subject. Awareness programmes on consumer rights and responsibilities, virtual awareness program on Intellectual Property Rights etc.

Organize awareness program on "First Aid during Disaster" by Red Cross Manipur chapter in collaboration with YRC of Biramangol College.

"World No Tobacco Day" was observed on 31st May 2021 through online mode by our faculty members and staffs of BMC.

Celebration of breastfeeding week (1st to 7th Aug.) under the theme "Protect Breastfeeding: A Shared Responsibility" conducted by Department of Home Science on 4th and 5th August 2021 of BMC through virtual mode.

File Description	Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college believes in celebrating events and festivals on the college campus. It is an integral part of learning building a strong cultural belief in a student. The college makes tremendous efforts in celebrating the national and international days, events and festivals throughout the year. The college observes and organizes the following events:

1. Republic Day: 26th January

2. International Women's Day: 8th March

3. World Earth Day: 2nd April

4. World Health Day: 7th April

5. World No Tobacco Day: 31st May

6. World Bicycle Day: 3rd June

7. World Environment: 5th June

8. International Day of Yoga: 21st June

9. Van Mahotsav: 7th July

10. World Breastfeeding Week: 1st – 7th August

11. Patriots' Day: 13th August

12. Independence Day: 15th August

13. Teachers' Day: 5 September

14. NSS Day: 24 September

15. Fit India Freedom Run 2.0: 27th September

16. Lamyamba Hijam Irawat Day: 30th September

17. National Cleanliness Day: 2nd October

18. World Statistics Day: 20th October

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document
Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BEST PRACTICES 1

Title of the Practice

Empowering women through Women's Cell

Objective of the practice

- The cell strive to create better society by empowering women
- To empower women through education and strengthening them with social and ethical values life.
- To create awareness of the women's rights.

- To sensitize women in gender equality.
- To make awareness that sexual harassment is treated as unacceptable social behavior within the institution and the society.

The Context

The women's cell is headed by Chairman (Principal), Vice Chairperson, Convenor and Committee Members. All the committee members are lady teachers except the Chairman. The institution has more than 50% girl students. Majority of the students hail from rural background. Inequality and women harassment is a social stigma; the cell has taken keen interest to protect the rights of girl students by organizing distinctive value added programmes. The women's cell of BMC gives facilities to the girls students by conducting awareness programmes on the importance of sanitation, personal hygiene and gender equality.

The Practice

The Institution organized and conducted various programs under this cell with true spirit and dedication.

To name a few:

- **Awareness Programme on how to manage menstrual period during college hour**

  Resource Person - Dr. A. Jibanlata Devi, Convenor Women Cell, BMC on 21/05/2022

- **Two-Day National Seminar on Gender Inequality in Workplace**

  Resource Person - Dr. Ch. Sarjubala Devi, Asso. Prof., NCERT, Shillong from 05/01/2022 to 06/01/2022

- **Awareness Programme on Harassment of Women in Higher Educational Institutions**

  Resource Person - Dr. A. Jibanlata Devi, Convenor Women Cell, BMC on 18/10/2021

- **International Woman's Day** *on 08/03/2021*

- **Inauguration of the Women's Cell** *on 01/12/2020*

As for the constraints are concerned, only after the COVID-19 pandemic, the activities were organized by the Cell Members.

Evidence of Success

The institution has identified major changes in the attitude of girl students on various parameters. Overcome of shyness, more participation in extracurricular activities, positive attitude, free interaction with teachers and other students. In the annual sports meets of the college girl students participated more than boys in some events.

Problems Encountered

Due to a lack of financial resources, the cell members and organizers were unable to invite professional and expert trainers and speakers from outside.

BEST PRACTICE 2

Title of the Practice

Education Beyond the Classrooms

Objectives

- To help the students to frame their learning methodologies based on the things they see and to offer them the capacity to learn and contribute a successful life in the society.
- To make the students understand the difficult concepts deeper by experiencing the outside knowledge.
- To identify appropriate strategies for teaching and learning outside the classroom.
- To enhance the educational experience by indulging in innovative and interesting new approaches of building knowledge and moral values.

The Context

Education beyond the classrooms at Biramangol College includes all those things which are deliberately intended to enhance the educational experience and moral values. It encompasses everything from the academic curriculum to sports, field visits, educational tours, cultural programs, community services, and outreach activities for the benefit of the community.

The Practice

- The college organizes programmes keeping in mind the curriculum-related needs of the students Annual Literary Meets is one of the creative platforms of learning that encouranges students to transform classroom knowledge into debates, recitation, storytelling, and quiz.
- The college organize Intra Mural Sports Meet to showcase their sports spirit, talent and energy in different category of events such as shot put, discus throw, table tennis, badminton, javelin throw, 100m race, volleyball and football.
- Departmental study tour and field visits to different places of Manipur helps the students to gether knowledge about the surrounding environment, flora and fauna of particular places.
- Students of Anthropology learns outside knowledge from field work by visiting indigenous people of Manipur and study its community life style, social issues etc.
- Students of Home Science experiences and gathers firsthand information from the visits of Senior Citizen Home, Blind School, Mentally Retarded School, and Adult Education Centre of Manipur.

Evidence of Success

The response is presented under 3 categories

Students Achievement

- In Khelo India Youth Games, Miss H. Bhumeswori Devi (B.Sc. 2nd Sem, Physical Education) won the Gold Medal in 1500 meter. The athletic event, M. Arbin Singh (B.Sc. 2nd Sem Physical Education) Gold Medal in Thang-Ta event.
- Miss N. Nomita Devi of B.A 6th Sem, student was selected as "Brand Ambassador" of Red RibbonClub of Manipur for a 1-minute video clip competition on Tuberculosis.

College Facilities

- Physical and moral support to slow learner's students.
- Cash Awards for meritorious students in the final examination of Manipur University.

In the Community

The various departments and committees have undertaken many outreach activities.

The programs are listed below:

1. **Tree plantation and collection of plastic waste -** *Orgd. by NSS, YRC, Environmental AwarenessCell on 05/06/2022*

2. **Visit to senior citizen's home -** *Orgd. by Home Science Department on 31/05/2022*

3. **Health Mela, Blood Donation -** *Orgd. by NSS on 20/04/2022*

4. **Awareness on environment to the local Meira Paibies -** *Orgd. by NSS on 25/11/2021*

5. **Distribution food items as a part of Poshan Maah -** *Orgd. by IQAC, NSS, YRC on 02/10/2021*

6. **National Voluntary Blood Donation Day -** *Orgd. by YRC on 01/10/2021*

7. **Distribution of Masks and Hand Sanitizer -** *Orgd. by YRC on 09/06/2021*

8. **Yoga Day at Ngaikhong Khunou Village -** *Orgd. by NSS on 21/11/2020*

6 Problems Encountered

- Sports facilities and infrastructure are not good.
- Motivating and involving large number of students in these activities is a challenge.
- Limitation of funds and resources.

File Description	Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Biramangol College has a set of high values and standards for the improvement of community living. Combinations of learning and good actions from the institution provide the students to serve the people for the betterment of society. Recognizing its identified position as a premier institute, the college makes consistent efforts in fulfilling its social responsibility toward the under privilege sections of society. The college authority, staffs and students believe that the true essence of empowerment lies in creating sustained forms of participation.

Our college staffs and students (NSS Units) resolved firmly to adopt 3 villages under Lamlai Assembly Constituency with the objective to uplift the Health Care & Education of the villagers for its welfare and to sustain themselves under 2.0 program. Although hampered by the Covid-19 pandemic, the programme of empowering and enlightening the adopted village of the college had by no means lost its way. In due time, the college envisions taking its welfare activities to an unforeseen level to better facilitate the people in the shadowed zones.

During the Covid-19 pandemic, the college teachers and staffs distributed marks and hand sanitizers to the villagers and Lamlai Police Station, Imphal East. Distribution of rice and rations to the adopted village had taken place as a part of Poshan Maah under Ajadi Ka Amrit Mahotsav on 2nd October 2021. Monitory help was also given by the NSS and YRC volunteers to the local people.

Covid-19 vaccination programme was also conducted in the college campus where beneficiaries were vaccinated which include the villagers, college staffs and their families on 23rd July 2021 in collaboration with CMO, Imphal East. Blood donation camp on 23rd April 2020 jointly organized by college staffs and students with JNIMS Blood Bank, in the college multipurpose hall where 18 Units of blood were donated by the students & staffs with strict guidelines of SOP.

Department of Home Science students actively took part in the nearby local villagers on their dietary habits and nutritious food. The objective of the survey is to know about their health status and eating habits among adolescent girls, pregnant women and lactating mothers. The honours students gave awareness on different types of nutritious foods to be eaten and their seasonal availability at low cost.

File Description	Document
Appropriate web in the Institutional website	View Document

E
CONCLUSION

Additional Information

Biramangol College is located in the rural area the college caters to the students of different communities of the surrounding area such as Meiteis, Christian and Muslims which are the dominant communities in the State. The spiritual support and contributions of the people of this region have been a blessing to the college. Biramangol College has established itself as an institution dedicated to quality in teaching-learning, research, extension activities, and overall academic development, as seen by its ongoing efforts to improve academic, administrative, and student activities.

The College has produced a lot of promising students in academic, athletic, cultural, and political activities since its inception.

Concluding Remarks

Biramangol College from its inception has taken a long journey of 49 years in contributing to higher education in the North-Eastern Side of Manipur in general. The college has grown through many challenges in the past but it is still an educational milestone for the generation to come as a centre of learning in the surrounding areas. After provincialization the college stands as a witness in the upbringing of generation of students to what is visible now. The college continues to serve society by providing an opportunity in higher education.

F

ANNEXURE

1. Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.1.3	**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**
	
	    1. Academic council/BoS of Affiliating university
	    2. Setting of question papers for UG/PG programs
	    3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
	    4. Assessment /evaluation process of the affiliating University
	
	    Answer before DVV Verification : A. All of the above
	    Answer After DVV Verification: B. Any 3 of the above
	Remark : DVV has select B. Any 3 of the above as per shared report by HEI.

1.2.1	**Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**
	
	    1.2.1.1. **Number of Programmes in which CBCS/ Elective course system implemented.**
	    Answer before DVV Verification : 19
	    Answer after DVV Verification: 17
	
	    Remark : DVV has made the changes as per 1.2

1.4.2	**Feedback process of the Institution may be classified as follows:**
	
	Options:
	
	    1. Feedback collected, analysed and action taken and feedback available on website
	    2. Feedback collected, analysed and action has been taken
	    3. Feedback collected and analysed
	    4. Feedback collected
	    5. Feedback not collected
	
	    Answer before DVV Verification : E. Feedback not collected
	    Answer After DVV Verification: D. Feedback collected
	Remark : DVV has select D. Feedback collected as per shared report by HEI.

2.1.1	**Average Enrolment percentage (Average of last five years)**
	
	    2.1.1.1. **Number of students admitted year-wise during last five years**
	    Answer before DVV Verification:

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1910	1552	1491	1405	553

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2550	1960	1960	1960	1960

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2550	1960	1960	1960	710

Remark : DVV has made the changes as per shared report by HEI.

2.4.3	**Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 75
Answer after DVV Verification: 180

Remark : DVV has made the changes as per metric 2.3.3

2.6.3	**Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1882	1515	1443	1372	1450

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1882	1515	1443	1372	584

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**
Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1910	1552	1491	1405	1482

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1910	1552	1491	1405	622

Remark : DVV has made the changes as per shared report by HEI.

3.1.3	**Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
8	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
6	0	0	0	0

Remark : DVV has excluded Number of Seminars/conferences /workshops conducted beyond the assessment period.

3.2.1	**Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	1	0	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8	1	0	0	0

Remark : DVV has excluded papers published per teacher in the Journals notified on UGC website beyond the assessment period.

3.2.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	7	4	2	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	7	1	1	4

Remark : DVV has excluded books and chapters without ISBN number and published during beyond the assessment period.

| 3.3.3 | **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years** |

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	3	1	1	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
09	2	1	0	5

Remark : DVV has excluded days activities.

| 4.2.3 | **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** |

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
58715	238807	39722	723850	123860

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.5	2.3	0.3	7.2	1.2

	Remark : DVV has converted the value into lakhs.
4.2.4	**Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year** 4.2.4.1. **Number of teachers and students using library per day over last one year** Answer before DVV Verification: 53 Answer after DVV Verification: 11 Remark : DVV has made the changes as per average of teacher and students using library per day on (dates)
4.4.1	**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)** 4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
297.33	312.57	114.60	374.43	397.61

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19.0	20.2	12.02	23.5	12.0

Remark : DVV has considered only Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary.

5.1.3	**Capacity building and skills enhancement initiatives taken by the institution include the following** **1. Soft skills** **2. Language and communication skills** **3. Life skills (Yoga, physical fitness, health and hygiene)** **4. ICT/computing skills** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per shared report by HEI.
5.3.1	**Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should**

	be counted as one) during the last five years. 5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	39	26	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
08	18	19	1	0

Remark : DVV has excluded Participation / appreciation certificate.

5.3.3	**Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years** Answer before DVV Verification:

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	41	25	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	23	11	0	0

Remark : DVV has excluded events conducted beyond the assessment period.

6.2.3	**Implementation of e-governance in areas of operation** 1. **Administration** 2. **Finance and Accounts** 3. **Student Admission and Support** 4. **Examination** Answer before DVV Verification : D. 1 of the above Answer After DVV Verification: E. None of the above Remark : DVV has select E. None of the above as per HEI clarification.
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes,**

1.2	Orientation / Induction Programmes, Refresher Course, Short Term Course). 6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
170	6	6	0	5 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
98	4	4	0	5 | Remark : DVV has excluded FDPs of duration less than 5 days and One teacher attending multiple programmes in a year to be considered as one only.
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6.5.3	**Quality assurance initiatives of the institution include:** 1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements** 2. **Collaborative quality intitiatives with other institution(s)** 3. **Participation in NIRF** 4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)** Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : DVV has select C. 2 of the above as per shared report by HEI.

2. Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
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21	21	21	19	19 | Answer After DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
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150	150	150	150	150	
1.2	**Number of programs offered year-wise for last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	19	19	19	19

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

2.1	**Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
74	76	76	80	81

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
74	76	76	57	57